

AGENDA

Board of Trustees – Regular Meeting
Monday, February 5, 2018, 5:30 pm at the District Office

1. Roll Call
2. Public Expression- See End of Agenda for Information on Public Expression
3. Urgent Items
4. Approval of Agenda
5. Approval of Minutes
 - a. January 8, 2018 Regular Meeting Minutes
 - b. January 25, 2018 Special Meeting Minutes
6. December Financial Report (Accounts Payable, Income/Expenses/%, Balance Sheet, YTD Comparison)
7. Committee Reports
 - a) None

Items for Discussion and Possible Action:

8. Update on Implementation of Ordinance #17-01 – *Strategic Plan: RA Goal 3*
9. Discussion of Upper Russian River Water Agency and Consolidation Efforts – *Strategic Plan: RWR Goal 3*
10. Master Calendar – February and March
11. Board Member Reports
12. General Manager Report
13. Direction on Future Agenda Items
14. Adjournment

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change. (Posted 02-02-18)

President
Matthew Froneberger

Vice President
John Reardan

Treasurer
Tyler Rodrigue

Trustee
Alfred White

Trustee
William Carson

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Mendocino County
RUSSIAN RIVER FLOOD CONTROL &
WATER CONSERVATION IMPROVEMENT DISTRICT
151 Laws Avenue, Suite D Ukiah, CA 95482
(707) 462-5278 rrfc@pacific.net

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MINUTES
Regular Meeting
January 8, 2018

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1. Roll Call

President William Carson called the regular meeting to order at 5:31pm in the District Offices.

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Members Present:

William Carson, President
Matthew Froneberger, Vice President
Alfred White, Trustee
John Reardan, Trustee
Tyler Rodrigue, Treasurer (arrived 5:36pm)

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Staff: Tamara Alaniz, General Manager

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2. Public Expression

No one showed interest in speaking.

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3. Urgent Items

Trustee White moved to add the Appointment of Officers to the agenda between Items 10 & 11.
Trustee Reardan seconded the motion. The motion was approved by unanimous vote:

Ayes: 4 (Carson, Froneberger, Reardan, White)
Absent: 1 (Rodrigue)

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4. Approval of Agenda

Trustee White moved to approve the agenda as amended. Trustee Reardan seconded the motion.
The motion was approved by unanimous vote:

Ayes: 4 (Carson, Froneberger, Reardan, White)
Absent: 1 (Rodrigue)

5. Approval of the December 4, 2017 Regular Meeting Minutes and December 11, 2017 Special Meeting Minutes

Vice President Froneberger moved approval of the Minutes for December 4, 2017 Regular Meeting and December 11, 2017 Special Meeting. Trustee White seconded the motion. The motion was approved by unanimous vote:

Ayes: 4 (Carson, Froneberger, Reardan, White)
Absent: 1 (Rodrigue)

6. December Financial Report (Accounts Payable, Profit/Loss/%, Balance Sheet)

Upon request of the Board, GM Alaniz will email the legal counsel invoice to Board Members and will change the heading from “transaction list by vendor” to “accounts payable.”

President *Vice President* *Treasurer* *Trustee* *Trustee*
William Carson *Matthew Froneberger* *Tyler Rodrigue* *Alfred White* *John Reardan*

50 Trustee White moved the financial report be accepted as presented and filed. Trustee Reardan
51 seconded the motion. The motion was approved by unanimous vote:

52

53 Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

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55 **7. Committee Report**

56 There were no committee reports offered.

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58 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

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60 **8. Consideration of Ordinance #17-01 Establishing Regulations and Rules for Meter 61 Installation – *Strategic Plan: RA Goal 3***

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63 The Mendocino County Farm Bureau submitted a letter to the District, which the Board reviewed
64 and discussed, in addition to the presented ordinance. An addition of clarifying language
65 regarding insurance coverage of meters was requested in Section 1.7. Edits to existing language in
66 order to better illustrate the purpose of Section. 3.12 was requested. It was noted that solutions to
67 the site specific conditions and a fact sheet of highlights to the ordinance for customers will be
68 completed.

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70 GM Alaniz will request District Legal Counsel opinion on future telemetry requirements with
71 aggregated data and developing a defensible solution on reporting said data.

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73 Trustee White moved to adopt Ordinance #17-01 with addition of clarifying language in sections
74 1.7 and 3.12 as noted above, Establishing Regulations and Rules for Meter Installation. Vice
75 President Froneberger seconded the motion. The motion was approved by roll call vote:

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77 Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

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79 **9. Consideration of a CEQA Notice of Exemption for Ordinance #17-01 Establishing 80 Regulations and Rules for Meter Installation**

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82 Trustee Reardan moved to approve the Notice for Exemption for Ordinance #17-01 and direct
83 staff to file the notice with appropriate fees to the County Clerk's office. Vice President
84 Froneberger seconded the motion. The motion was approved by unanimous vote:

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86 Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

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88 **10. Consideration of Budget Line Item Amendment – Meters Expense**

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90 Trustee White moved to approve the FY 2017-2018 Meters Expense line item increase to
91 \$160,000 to cover the cost of purchasing the District approved meters. Vice President Froneberger
92 seconded the motion. The motion was approved by unanimous vote:

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94 Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

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96 **URGENT ITEM ADDED: Appointment of Officers**

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98 Trustee White nominated **Matt Froneberger for President**. Trustee Rodrigue seconded the
99 motion. The motion was approved by unanimous vote:

<i>President</i>	<i>Vice President</i>	<i>Treasurer</i>	<i>Trustee</i>	<i>Trustee</i>
<i>William Carson</i>	<i>Matthew Froneberger</i>	<i>Tyler Rodrigue</i>	<i>Alfred White</i>	<i>John Reardan</i>

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Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

Trustee Rodrigue nominated **John Reardan for Vice President**. Trustee White seconded the motion. The motion was approved by unanimous vote:

Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

Trustee White nominated **Tyler Rodrigue for Treasurer**. Trustee Froneberger seconded the motion. The motion was approved by unanimous vote:

Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

11. Discussion of Upper Russian River Water Agency (URRWA) and Consolidation Efforts
(Strategic Plan: RWR Goal 3)

GM Alaniz reported on the January 3rd, 2018 meeting. Resolution of the Willow County Water District water right is anticipated by the end of February 2018. Senator McGuire is interested in sponsoring a bill to be introduced in January 2019 and his staff will draft and introduce the bill on behalf of URRWA with no cost to the Districts. Discussion ensued regarding the impacts on consolidation from the Millview CWD Masonite site and the City declaration that it will not use its contract water from the District. Also discussed at the last URRWA meeting was moving forward for the consolidation of management of the Districts and cost sharing proposals.

12. Master Calendar – January and February 2018

The Groundwater Sustainability Agency JPA meetings were added.

13. Board Member Reports

Trustee White: Treasurer Rodrigue will be attending the GSA meeting in Trustee White’s absence.

14. General Manager Report

GM Alaniz noted no additional requests for “will serve” letters were requested by cannabis permittees.

President Carson called a short break from 8:00pm – 8:03pm

15. Closed Session- Public Employee Performance Evaluation: Government Code Section 54954.5 (General Manager)

The Board entered closed session at 8:03pm and returned to public session at 8:09pm, reporting out that the GM annual performance evaluation was completed.

16. Closed Session- Public Employment: Government Code Section 54954.5 (General Manager)

The Board re-entered closed session at 8:10pm and returned to public session at 8:55pm, reporting out general agreement on proposed cost sharing terms for General Manager services. Ad hoc committee members were chosen in Froneberger and Carson to work toward overall agreement with Redwood Valley and Millview County Water Districts for shared management services.

150 **17. Direction on Future Agenda Items**
151 The Board did not request any future agenda items.

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153 **18. Adjournment**

154 Trustee White moved to adjourn at 9:04pm. Trustee Reardan seconded the motion. The motion
155 was approved by unanimous vote:

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157 Ayes: 5 (Carson, Froneberger, Reardan, Rodrigue, White)

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Mendocino County
RUSSIAN RIVER FLOOD CONTROL &
WATER CONSERVATION IMPROVEMENT DISTRICT
151 Laws Avenue, Suite D Ukiah, CA 95482
(707) 462-5278 rrfc@pacific.net

MINUTES
Special Meeting
January 25, 2018

1. Roll Call

President William Carson called the regular meeting to order at 5:05pm in the District Offices.

Members Present:

William Carson, President
Alfred White, Trustee
John Reardan, Trustee

Members Absent: Matthew Froneberger, Vice President
Tyler Rodrigue, Treasurer

Staff: Tamara Alaniz, General Manager

2. Public Expression

No one showed interest in speaking.

3. Urgent Items

No urgent items were discussed or added to the agenda.

4. Approval of Agenda

Trustee White moved to approve the agenda as presented. Trustee Reardan seconded the motion. The motion was approved by unanimous vote:

Ayes: 3 (Carson, Reardan, White)
Absent: 2 (Froneberger, Rodrigue)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Closed Session – Public Employment: Government Code Section 54954.5 (General Manager)

The Board entered closed session at 5:06pm and returned to public session at 5:30pm, reporting out that the Board approves of the Employment Agreement and a roll call vote was made in open session.

Trustee Reardan moved to approve the Employment Agreement. Trustee White seconded the motion. The motion was approved by unanimous roll call vote:

Ayes: 3 (Carson, Reardan, White)
Absent: 2 (Froneberger, Rodrigue)

President *Vice President* *Treasurer* *Trustee* *Trustee*
William Carson *Matthew Froneberger* *Tyler Rodrigue* *Alfred White* *John Reardan*

50 **6. Consideration of Cost-Sharing Agreement with Millview and Redwood Valley County**
51 **Water Districts for General Manager Services**

52
53 GM Alaniz reported that Redwood Valley and Millview County Water Districts had approved the
54 Cost Sharing Agreement pending approval of the Employment Agreement by this Board.
55

56 Trustee White moved to approve the Employment Agreement. Trustee Reardan seconded the
57 motion. The motion was approved by unanimous roll call vote:

58
59 Ayes: 3 (Carson, Reardan, White)
60 Absent: 2 (Froneberger, Rodrigue)

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62 **7. Direction on Future Agenda Items**

63 The Board did not request any future agenda items.
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65 **8. Adjournment**

66 Trustee Reardan moved to adjourn at 5:37pm. Trustee White seconded the motion. The motion
67 was approved by unanimous vote:

68
69 Ayes: 3 (Carson, Reardan, White)
70 Absent: 2 (Froneberger, Rodrigue)
71

Russian River Flood Control District
Accounts Payable
January 2018

	Type	Date	Num	Memo	Amount
Alfred White	Bill Pmt -Check	01/08/2018	1149	July - December 2017 Board Meeting Stipend	-650.00
Cardmember Service	Bill Pmt -Check	01/08/2018	1150	Dec 2017 Statement	-458.84
	Bill Pmt -Check	01/25/2018	1161	Jan 2018 Statement	-787.22
Elizabeth Salomone	Bill Pmt -Check	01/08/2018	1151	December 29, 2017 Invoice	-1,040.00
Herum/Crabtree/Suntag	Bill Pmt -Check	01/25/2018	1162	12/31/17 Invoice #87247 & 87248	-2,627.52
Intuit	Check	01/08/2018		Monthly Fee	-2.00
John Reardan	Bill Pmt -Check	01/08/2018	1152	July - December 2017 Board Meeting Stipend	-400.00
Matthew Froneberger	Bill Pmt -Check	01/08/2018	1153	July - December 2017 Board Meeting Stipend	-275.00
Mendocino County Auditor	Deposit	01/22/2018		Deposit	27,866.78
	Bill Pmt -Check	01/25/2018	1163	FY 16-17 Property Tax Administrative Services Charge	-685.49
National Meter	Deposit	01/22/2018		Deposit	232.71
Ricoh USA, Inc.	Bill Pmt -Check	01/08/2018	1154	Invoice 99863076	-67.23
	Bill Pmt -Check	01/25/2018	1164	Invoice 100007145	-68.22
Special District Risk Management	Bill Pmt -Check	01/25/2018	1165	Invoice #62164	-1,041.38
Tyler Rodrigue	Bill Pmt -Check	01/08/2018	1155	July - December 2017 Board Meeting Stipend	-275.00
Ukiah Daily Journal	Bill Pmt -Check	01/25/2018	1166		-49.36
US Cellular	Bill Pmt -Check	01/08/2018	1156	Invoice #0225125744	-83.34
USGS	Bill Pmt -Check	01/08/2018	1157	Bill #90594456	-6,743.75
William Carson	Bill Pmt -Check	01/08/2018	1158	July - December 2017 Board Meeting Stipend	-525.00
	Bill Pmt -Check	01/25/2018	1167	Corrected for Stipend Underpayment	-100.00
Willow County Water District	Bill Pmt -Check	01/08/2018	1159	January 2018 Rent and Utilities	-630.35

Russian River Flood Control District
Income & Expense / Budget vs. Actual
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
Interest-SBMC	0.00	120.00	0.0%
Other Inc	-158,087.92		
Property Taxes			
Current Secured	22,505.44	34,000.00	66.2%
Current Unsecur	1,371.30	1,390.00	98.7%
Highway Prop. Rental	0.00	1.00	0.0%
HOPTR	200.49	396.00	50.6%
Prior Secured	-15.95	120.00	-13.3%
Prior Unsecured	92.60	90.00	102.9%
SB813	522.43	396.00	131.9%
URDA Pass thru	6,760.55	10,000.00	67.6%
Total Property Taxes	31,436.86	46,393.00	67.8%
Uncategorized Income	0.00	0.00	0.0%
Water Sales			
Application Fee	1,200.00	800.00	150.0%
Water Sales - Other	705.00	325,000.00	0.2%
Total Water Sales	1,905.00	325,800.00	0.6%
Total Income	-124,746.06	372,313.00	-33.5%
Expense			
Account-Audit	3,600.00	3,000.00	120.0%
Bank Charges	0.00	0.00	0.0%
Conservation Program	0.00	6,000.00	0.0%
Consulting	9,497.15	7,000.00	135.7%
District Vehicle	888.54	5,000.00	17.8%
Election	329.74	36,000.00	0.9%
Fees			
County Admin. Fees	685.49		
Fees - Other	105.36	0.00	100.0%
Total Fees	790.85	0.00	100.0%
Flood Control	0.00	0.00	0.0%
Frost WDMP	6,800.00	7,000.00	97.1%
Gage	13,487.50	12,500.00	107.9%
Insurance			
Employee Life	0.00	6,078.12	0.0%
Liability Insurance	1,104.92	2,500.00	44.2%
Vehicle	0.00	0.00	0.0%
Workmens Comp	0.00	1,056.00	0.0%
Total Insurance	1,104.92	9,634.12	11.5%
ISRP	0.00	4,526.54	0.0%
Legal	12,223.68	20,000.00	61.1%
Meeting Stipends	2,375.00	4,000.00	59.4%
Membership	6,704.72	5,500.00	121.9%
Meters Expense	8,784.00	160,000.00	5.5%
Miscellaneous	0.00		
Office Expense	1,153.49	4,000.00	28.8%
Payroll Expenses			
CalPERS Company Match	4,037.48	12,600.00	32.0%
CALPERS Fees	0.00	120.00	0.0%
CalPERS Unfunded Pns. Liability	980.40	1,200.00	81.7%
Employee 457 Plan	0.00	5,921.88	0.0%
Gross Wages	64,857.17	105,000.00	61.8%
Payroll Expenses - Other	406.00	24.00	1,691.7%
Total Payroll Expenses	70,281.05	124,865.88	56.3%
Payroll Taxes			
FICA	4,021.14	6,240.00	64.4%

Russian River Flood Control District
Income & Expense / Budget vs. Actual
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18	Budget	% of Budget
Medicare	940.43	2,000.00	47.0%
Payroll Taxes - Other	0.00	0.00	0.0%
Total Payroll Taxes	4,961.57	8,240.00	60.2%
Postage, Copies & Reproductions	49.00	400.00	12.3%
Reconciliation Discrepancies	-46.01		
Reimbursed Expense	-9,000.00		
Rent	3,640.00	6,400.00	56.9%
SGMA			
USGS Modeling	0.00	8,300.00	0.0%
SGMA - Other	5,000.00	5,000.00	100.0%
Total SGMA	5,000.00	13,300.00	37.6%
SWRCB Permits	9,465.43	11,500.00	82.3%
Telephone	1,411.32	1,700.00	83.0%
Training	80.00	2,500.00	3.2%
Travel/Mileage	788.09	2,500.00	31.5%
UC Modeling	8,000.00	19,340.50	41.4%
Uncollectable Accounts	0.00		
Utilities	578.76	1,700.00	34.0%
Total Expense	162,948.80	476,607.04	34.2%
Net Ordinary Income	-287,694.86	-104,294.04	275.8%
Other Income/Expense			
Other Expense			
Operating Reserves	0.00	25,000.00	0.0%
Total Other Expense	0.00	25,000.00	0.0%
Net Other Income	0.00	-25,000.00	0.0%
Net Income	-287,694.86	-129,294.04	222.5%

Russian River Flood Control District

Balance Sheet

As of January 31, 2018

Accrual Basis

	Jan 31, 18	Jan 31, 17
ASSETS		
Current Assets		
Checking/Savings		
LAIF		
FERC	1.00	1.00
LAIF - Other	211,251.68	1,978.56
Total LAIF	211,252.68	1,979.56
Operating Reserve	0.00	33,881.77
SBMC Checking	207,751.99	197,258.80
SBMC Savings	217,442.81	367,222.11
Total Checking/Savings	636,447.48	600,342.24
Accounts Receivable		
Accounts Receivable	2,744.77	2,021.77
Total Accounts Receivable	2,744.77	2,021.77
Other Current Assets		
Interest Receivable	367.56	588.26
Taxes Receivable	3,515.19	3,515.19
Total Other Current Assets	3,882.75	4,103.45
Total Current Assets	643,075.00	606,467.46
Fixed Assets		
Meters		
At Cost	19,402.33	19,635.04
Total Meters	19,402.33	19,635.04
Total Fixed Assets	19,402.33	19,635.04
TOTAL ASSETS	662,477.33	626,102.50
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
*Accounts Payable	46.01	392.67
Total Accounts Payable	46.01	392.67
Other Current Liabilities		
Dental	0.00	-9,372.00
Health	0.00	-142,578.01
Payroll Liabilities		
CalPERS	-199.43	347.45
CalPERS 457 Def Comp	-987.00	-956.16
CalPERS Match	573.56	1,147.12
Federal Withholding	0.00	1,532.00
FICA		
Company	0.00	573.90
Employee	0.00	573.90
Total FICA	0.00	1,147.80
Life Insurance	-526.99	-527.03
Medicare		
Company	0.00	134.22
Employee	0.00	134.22
Total Medicare	0.00	268.44
State Withholding CA	-676.36	117.85
Total Payroll Liabilities	-1,816.22	3,077.47

Russian River Flood Control District

Balance Sheet

As of January 31, 2018

Accrual Basis

	Jan 31, 18	Jan 31, 17
Total Other Current Liabilities	-1,816.22	-148,872.54
Total Current Liabilities	-1,770.21	-148,479.87
Total Liabilities	-1,770.21	-148,479.87
Equity		
Opening Bal Equity	462,253.39	462,253.39
Retained Earnings	498,689.01	421,376.41
Net Income	-296,694.86	-109,047.43
Total Equity	664,247.54	774,582.37
TOTAL LIABILITIES & EQUITY	662,477.33	626,102.50

Russian River Flood Control District

Fiscal Year Comparison

July 2017 through January 2018

Accrual Basis

	Jul '17 - Jan 18	Jul '16 - Jan 17	% Change
Retained Earnings	508,853.36	431,540.76	17.9%
Other Inc	-158,087.92	0.00	-100.0%
Property Taxes			
Current Secured	22,505.44	21,610.63	4.1%
Current Unsecur	1,371.30	1,432.24	-4.3%
HOPTR	200.49	206.51	-2.9%
MCRDA Pass thru	0.00	6,383.59	-100.0%
Prior Secured	-15.95	-4.45	-258.4%
Prior Unsecured	92.60	49.95	85.4%
SB813	522.43	173.58	201.0%
Supplement Roll	0.00	228.74	-100.0%
URDA Pass thru	6,760.55	0.00	100.0%
Total Property Taxes	31,436.86	30,080.79	4.5%
Water Sales			
Application Fee	1,200.00	1,600.00	-25.0%
Water Sales - Other	705.00	1,699.05	-58.5%
Total Water Sales	1,905.00	3,299.05	-42.3%
Account-Audit	-3,600.00	0.00	-100.0%
Conservation Program	0.00	-1,300.50	100.0%
Consulting	-9,497.15	-2,828.36	-235.8%
District Vehicle	-888.54	0.00	-100.0%
Election	-329.74	0.00	-100.0%
Engineering			
Water Accounting	0.00	-750.00	100.0%
Total Engineering	0.00	-750.00	100.0%
Fees			
County Admin. Fees	-685.49	0.00	-100.0%
Fees - Other	-105.36	-716.53	85.3%
Total Fees	-790.85	-716.53	-10.4%
Frost WDMP	-6,800.00	0.00	-100.0%
Gage	-13,487.50	-13,062.50	-3.3%
Insurance			
Liability Insurance	-1,104.92	0.00	-100.0%
Workmens Comp	0.00	126.90	-100.0%
Total Insurance	-1,104.92	126.90	-970.7%
ISRP	0.00	-10,227.67	100.0%
Legal	-12,223.68	-4,722.24	-158.9%
Meeting Stipends	-2,375.00	-1,450.00	-63.8%
Membership	-6,704.72	-4,340.00	-54.5%
Meters Expense	-8,784.00	-10,166.51	13.6%
Miscellaneous	0.00	0.00	0.0%
Office Expense	-1,153.49	-1,860.94	38.0%
Payroll Expenses			
CalPERS Company Match	-4,037.48	-4,114.32	1.9%
CALPERS Fees	0.00	-650.00	100.0%
CalPERS Unfunded Pns. Liability	-980.40	-581.17	-68.7%
Gross Wages	-64,857.17	-62,749.01	-3.4%
Roth IRA	0.00	-500.00	100.0%
Traditional IRA	0.00	-1,400.00	100.0%
Payroll Expenses - Other	-406.00	0.00	-100.0%
Total Payroll Expenses	-70,281.05	-69,994.50	-0.4%
Payroll Taxes			
FICA	-4,021.14	-3,779.53	-6.4%
Medicare	-940.43	-883.93	-6.4%
Total Payroll Taxes	-4,961.57	-4,663.46	-6.4%

Russian River Flood Control District

Fiscal Year Comparison

July 2017 through January 2018

Accrual Basis

	<u>Jul '17 - Jan 18</u>	<u>Jul '16 - Jan 17</u>	<u>% Change</u>
Postage, Copies & Reproductions	-49.00	-35.55	-37.8%
Reconciliation Discrepancies	46.01	0.00	100.0%
Rent	-3,640.00	-3,640.00	0.0%
SGMA	-5,000.00	0.00	-100.0%
SWRCB Permits	-9,465.43	-10,077.33	6.1%
Telephone	-1,411.32	-1,463.00	3.5%
Training	-80.00	-90.00	11.1%
Travel/Mileage	-788.09	-683.57	-15.3%
UC Modeling	-8,000.00	0.00	-100.0%
Uncollectable Accounts	0.00	0.00	0.0%
Utilities	-578.76	-481.51	-20.2%
Operating Reserves	0.00	0.00	0.0%
TOTAL	<u>212,158.50</u>	<u>322,493.33</u>	<u>-34.2%</u>

February 2018

February 2018							March 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday
Jan 29	30	31	Feb 1	2
<p>9:00am 10:30am LAFCo Board Meeting (501 Low Gap - County Office Building)</p> <p>5:30pm 7:00pm RRFC Board Meeting</p>	<p>9:00am 11:30am Board of Supervisors Meeting (501 Low Gap Road, Ukiah)</p>	<p>5:00pm 6:30pm Water Districts JPA Board Meeting (Laws Avenue Office)</p> <p>6:00pm 8:00pm City of Ukiah Council Meeting (Council Chambers, 300 Seminary Ave.,</p>	<p>1:30pm 3:00pm CANCELLED GSA Board Meeting (County Admini</p> <p>6:00pm 7:30pm Inland Water and Power Commission (Conferenc</p> <p>6:30pm 8:00pm Hopland PUD Board Meeting (25 Center Stre</p>	
5	6	7	8	9
<p>6:30pm 8:00pm Willow County Water District Board Meeting (Laws Avenue Office)</p>		<p>ASH WEDNESDAY</p> <p>6:00pm 7:30pm CANCELLED Calpella County Water District Meeting (Calpella Elementary School Library)</p>	<p>5:00pm 6:30pm Redwood Valley Water District Board Meeting (151 Laws Avenue, Ukiah, CA)</p>	
12	13	14	15	16
<p>PRESIDENTS DAY</p> <p>4:00pm 4:30pm MCFB Water Committee (Farm Bureau Office)</p>	<p>9:00am 11:30am Board of Supervisors Meeting (501 Low Gap Road, Ukiah)</p> <p>9:00am 10:30am RCD Board Meeting (410 Jones Street, Suit</p> <p>5:00pm 6:30pm Millview County Water District Board Meeting (</p>	<p>6:00pm 7:00pm City of Ukiah Council Meeting (Council Chambers, 300 Seminary Ave., Ukiah)</p>	<p>10:00am 3:00pm Public Policy Facilitation Committee (Santa Rosa, TBD)</p>	
19	20	21	22	23
26	27	28	Mar 1	2

March 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

Monday	Tuesday	Wednesday	Thursday	Friday
Feb 26	27	28	Mar 1	2
5	6	7	8	9
9:00am 10:30am LAFCO Board Meeting (501 Low Gap - County Office Building) 5:30pm 7:00pm RRFC Board Meeting	9:00am 11:30am Board of Supervisors Meeting (501 Low Gap Road, Ukiah)	5:00pm 6:30pm Water Districts JPA Board Meeting (Laws Avenue Office) 6:00pm 8:00pm City of Ukiah Council Meeting (Council Chambers, 300 Seminary Ave., Ukiah)	1:30pm 3:00pm GSA Board Meeting (County Administrativ 6:00pm 7:30pm Inland Water and Power Commission (Conferenc 6:30pm 8:00pm Hopland PUD Board Meeting (25 Center Stre	
12	13	14	15	16
6:30pm 8:00pm Willow County Water District Board Meeting (Laws Avenue Office)		6:00pm 7:30pm Calpella County Water District Meeting (Calpella Elementary School Library)	5:00pm 6:30pm Redwood Valley Water District Board Meeting (151 Laws Avenue, Ukiah, CA)	
19	20	21	22	23
4:00pm 4:30pm MCFB Water Committee (Farm Bureau Office)	9:00am 11:30am Board of Supervisors Meeting (501 Low Gap Road, Ukiah) 9:00am 10:30am RCD Board Meeting (410 Jones Street, Suit 5:00pm 6:30pm Millview County Water District Board Meeting (6:00pm 7:00pm City of Ukiah Council Meeting (Council Chambers, 300 Seminary Ave., Ukiah)		
25	27	28	29	30
				GOOD FRIDAY

Mar 26 - 30

Mar 19 - 23

Mar 12 - 16

Mar 5 - 9

Feb 26 - Mar 2

General Manager's Report – February 5, 2018

Agenda Item 8. Update on Implementation of Ordinance #17-01

The first order of approved meters has arrived and customers are picking them up for installation. Meters will be tracked by serial number and identified on a worksheet placed in the customer file. A fact sheet for customers was created and is going out with each meter and has been sent to the Farm Bureau. The second order has been placed with McCrometer and is expected mid-February.

Agenda Item 9. Discussion of Upper Russian River Water Agency (URRWA) and Consolidation Efforts

The URRWA meets on February 7, 2018. Staff continues to work on water rights resolutions for the CWDs, with FEMA and the County on fire related grants for RVCWD. A meeting in Sacramento on January 31 solicited assistance from the State Housing and Community Development Department, Water Board, and CalOES. HCD has a very strong likelihood of providing funding for mainline replacement in rebuild areas where undersized lines prevent those whose homes burned in the fire from rebuilding.

A cost sharing proposal will be presented with shares generated from the last four years of audit for each district. This is the proposed method to share LAFCo processing costs and paying for the consultants we need on the LAFCo application, CEQA and financial/rates analysis.

A timeline of activities needed over the next year to work toward consolidation will also be presented.

Other Items

- We received a favorable legal opinion on posting the aggregated meter data without specific individual user information if future regulations require the online posting. Still waiting on the water rights report contract section interpretation, which has become more complicated since our original written interpretation from 2015.