

A G E N D A

Board of Trustees-Regular Meeting

Monday, January 11, 2016 5:00 pm @ the District Office

1. Roll Call
2. Officers for Calendar Year 2016
3. Public Expression- See End of Agenda for Information on Public Expression
4. Approval/Correction of Minutes from the Regular Meeting of December 14, 2015
5. Consent Calendar -- The following items are considered routine and will be enacted by a single motion and roll call of the Board.
 - a) Rent & Utilities
 - b) Ricoh
 - c) Elizabeth Salomone
 - d) Pam Rones
 - e) Bob Murray & Associates
 - f) Card member services
6. Committee Reports
 - g) Engineering and Operations
 - h) Finance and Audit
 - i) Personnel and Organization
 - j) Public Information and Governmental Affairs
 - k) Inland Water & Power Commission
7. Staff Report

Items for Discussion and Possible Action:

8. LAFCo Special District Representative Elections
9. Board Member Education Policy
10. USGS Gaging Station Contract & North Fork Gualala River near Gualala
11. Dan Thomas Water Supply Contract
12. Sustainable Groundwater Agency Presentation (Zellman)
13. Sonoma County Water Agency Cooperative Agreement for Implementation of the Sonoma-Mendocino Immediate Drought Relief Project
14. Closed session:
"Public Employee Appointment" provision of the Brown Act Government Code § 54957(b).
15. Adjournment

PUBLIC EXPRESSION-The Board welcomes participation in the Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change. (Posted 1-8-16)

Mendocino County
RUSSIAN RIVER FLOOD CONTROL &
WATER CONSERVATION IMPROVEMENT DISTRICT
151 Laws Avenue, Suite D Ukiah, CA 95482
(707) 462-5278 rrfc@pacific.net

MINUTES
Regular Meeting
December 12th, 2015

1. Roll Call

President Richard Shoemaker called the meeting to order at 5:03pm, at the District offices.

Members Present: Richard Shoemaker, President
Alfred White, Vice President
Paul Zellman, Treasurer
Tyler Rodrigue, Trustee

Members Absent: Judy Hatch, Trustee

2. Public Expression - No one indicated an interest in speaking.

3. Approval/Correction of Minutes from Special Meeting of November 2nd, 2015

Vice President White moved that minutes from the Special Meeting of November 2nd, 2015 with edits as listed below be approved. Treasurer Zellman seconded the motion.

Under Item 3. Closed Session include the following: The Closed Session ended at 5:40pm. Report out from the Closed Session: nothing to report. Adjournment at 5:41pm. The motion was approved by roll call vote:

Ayes: 3 (Shoemaker, White, Zellman)
Abstain: 1 (Rodrigue)
Absent: 1 (Hatch)

4. Approval/Correction of Minutes from Regular Meeting of November 9th, 2015

Vice President White moved that minutes from the Regular Meeting of November 9th, 2015 be approved. Treasurer Zellman seconded the motion. The motion was approved by roll call vote:

Ayes: 3 (Shoemaker, White, Zellman)
Abstain: 1 (Rodrigue)
Absent: 1 (Hatch)

5. Approval/Correction of Minutes from Special Meeting of December 2nd, 2015

Vice President White moved that minutes from the Special Meeting of November 2nd, 2015 with edits as listed below be approved. Treasurer Zellman seconded the motion.

Under Item 3. Closed Session include the following: The Closed Session ended at 10:20am. Report out from the Closed Session: nothing to report. Adjournment at 12:00pm.

The motion was approved by roll call vote:

Ayes: 3 (Shoemaker, White, Zellman)
Abstain: 1 (Rodrigue)
Absent: 1 (Hatch)

6. Approval/Correction of Minutes from Special Meeting of December 8th, 2015

Vice President White moved that minutes from the Special Meeting of December 8th, 2015 be approved. Trustee Rodrigue seconded the motion. The motion was approved by roll call vote:

Ayes: 4 (Rodrigue, Shoemaker, White, Zellman)
Absent: 1 (Hatch)

7. Approval/Correction of Minutes from Special Meeting of December 9th, 2015

Vice President White moved that minutes from the Special Meeting of December 9th, 2015 be approved. Trustee Rodrigue seconded the motion. The motion was approved by roll call vote:

Ayes: 4 (Rodrigue, Shoemaker, White, Zellman)
Absent: 1 (Hatch)

8. Consent Calendar

Vice President White moved that the Consent Calendar be approved. Treasurer Zellman seconded the motion. The motion was approved by roll call vote:

Ayes: 4 (Rodrigue, Shoemaker, White, Zellman)
Absent: 1 (Hatch)

9. Committee Reports

6a. Engineering & Operations

Ranch Systems will be reviewing meter conditions in January 2016.

6b. Finance & Audit

Treasurer Zellman will set up an automatic transfer between savings and checking account. Discussion was held regarding a practice to monitor the bank balance when issuing checks.

6c. Personnel & Organization

See Item 13.

6d. Governmental Affair & Pubic Information – Nothing to report.

6e. Inland Water & Power Commission – Nothing to report.

10. Staff Report - Nothing to report.

11. Discussion and Possible Action re: Contract Services with Sean White and

12. Discussion and Possible Action re: and Licensing Map Requirements

Note: These two items were discussed jointly.

Vice President White summarized the proposed contract and the work Mr. White has already done. Discussion was held.

Member of the public, Rosalind Peterson, spoke.

Trustee Rodrigues moved that the modified agreement between the District and Sean White with edits as listed below be approved. Vice President White seconded the motion.

1. Page 1: Date changed to “14th day of December 2015”
2. Page 1: Under Scope of Services, after the word “complete” add: “to the satisfaction of the Board.”
3. Page 1: under Compensation, after the word “submission: the rest of the sentence to read: “and written acceptance of the POD database and map as fulfilling the request of the SWRCB staff.

The motion was approved by roll call vote:

Ayes: 3 (Rodrigue, Shoemaker, White)

Noes: 1 (Zellman)

Absent: 1 (Hatch)

13. Discussion and Possible Action re: General Manager Recruitment

President Shoemaker reported that recruitment continues, references and background checks are being conducted, and the employment contract is needed from Jeanne Zolezzi.

14. Discussion and Possible Action re: Policy for Board Training and

15. Discussion and Possible Action re: Policy for Handling Staff Complaints Related to Board Member Behavior

An Ad Hoc Committee of Trustees White and Zellman was formed to develop these two policies and return to the Board in January 2016.

16. Discussion and Possible Action re: LAFCo SOI Questionnaire

President Shoemaker directed staff to place this item on the January 2016 agenda.

17. Discussion and Possible Action re: Sonoma County Water Agency Cooperative Agreement for Implementation of the Sonoma-Mendocino Immediate Drought Relief Project

President Shoemaker directed staff to place this item on the January 2016 agenda.

18. Discussion and Possible Action re: SGMA Position & Appointment of a Representative from the Board

Trustee Zellman was chosen to attend the meetings representing the District and to bring back information to the Board.

19. Adjournment

Vice President White moved that the meeting be adjourned at 6:03pm. Treasurer Zellman seconded the motion. The motion was approved by roll call vote:

Ayes: 4 (Rodrigue, Shoemaker, White, Zellman)

Absent: 1 (Hatch)

ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7680031834-7
Statement Date: 12/02/2015
Due Date: 12/21/2015

Service For:

WILLOW COUNTY WATER DISTRICT
151 LAWS AVE # A&B
UKIAH, CA 95482

Your Account Summary

Amount Due on Previous Statement	\$47.96
Payment(s) Received Since Last Statement	-47.96
Previous Unpaid Balance	\$0.00
Current Electric Charges	\$42.15
Current Gas Charges	57.32

Questions about your bill?

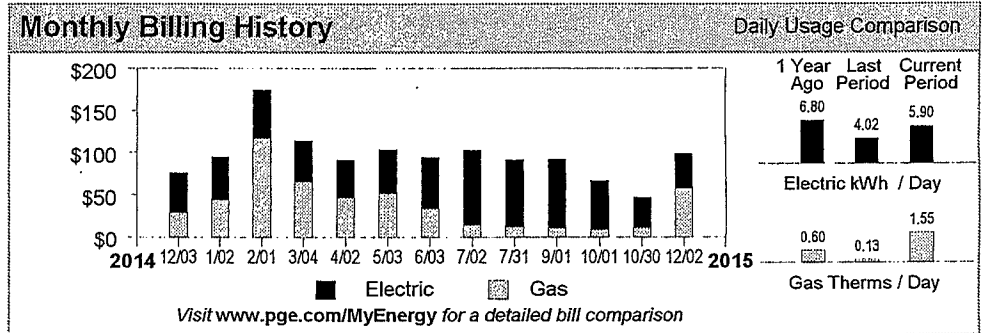
24 hours, 7 days/wk 1-800-468-4743
Business Specialist available:
Mon-Sat: 7am to 9pm
www.pge.com/MyEnergy

Total Amount Due by 12/21/2015 \$99.47

Local Office Address

2641 N STATE ST
UKIAH, CA 95482

R.R.F.C. 49.73
Ukiah Sanitation 49.74



Important Messages

Holiday wishes from PG&E. From all of us at Pacific Gas and Electric Company, we wish you and your family a peaceful, safe and happy holiday season.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

9990768003183470000099470000009947



Account Number: **7680031834-7** Due Date: **12/21/2015** Total Amount Due: **\$99.47**

Amount Enclosed:
\$ **99.47**

631790061415 01 AV 0.388 307 7198 6
WILLOW COUNTY WATER DISTRICT
151 LAWS AVE
UKIAH, CA 95482-6655

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300

PLEASE RETURN THIS REMITTANCE PORTION WITH YOUR PAYMENT

ACCOUNT NUMBER 1370572-1026182USC

PLEASE REFER TO ACCOUNT NUMBER ON ALL INQUIRIES

PLEASE DO NOT STAPLE OR FOLD THIS PORTION

7A

JM

INVOICE DATE	01/01/2016
INVOICE DATE	12/12/2015
INVOICE NUMBER	95995088
AMOUNT DUE	\$67.06
INVOICE NUMBER	



2141



B I T L O L
 MENDOCINO COUNTY RUSSIAN RIVER
 RUSSIAN RIV FLOOD CNTRL WTR CO
 151 LAWS AVE STE D
 UKIAH CA 95482-8226

R E M I T T

RICOH USA, INC.
 PO BOX 650073
 DALLAS TX 75265-0073

RECEIVED
 DEC 19 2015
 BY: _____



01 0000000013705728 0000959950882 0000000000067066

RICOH

Ricoh USA, Inc.

ACCOUNT NUMBER: 1370572-1026182USC

To avoid late charges, all payments must be received by the due date. Late charges will be added to your invoice consistent with the terms and conditions of your contract.

7A

JM

INVOICE NUMBER	95995088
INVOICE DATE	12/12/2015
INVOICE DATE	01/01/2016

For billing inquiries, please call Customer Service at number printed below. Please refer to account number on all inquiries.

B I T L O L

MENDOCINO COUNTY RUSSIAN RIVER
 RUSSIAN RIV FLOOD CNTRL WTR CO
 151 LAWS AVE STE D
 UKIAH CA 95482-8226

PLEASE CALL 1-800-595-1011 FOR ACCOUNT INQUIRIES

DESCRIPTION	AMOUNT	TOTAL
RENT MIN. IMAGES: 2,000	62.03	
MODEL : MP301SPF SERIAL: C86108178 METER FROM: 10/25/2015 TO : 11/25/2015 METER BEG.: 2,284 END : 2,454		
STATE TAX	4.03	
COUNTY TAX	.62	
DISTRICT TAX	.38	
		\$67.06
MP301SPF C86108178		
RENT BILLING PERIOD: 12/01/2015 - 12/31/2015		
YOU CAN ALSO MANAGE YOUR ACCOUNT ONLINE AT: WWW.GETMYACCOUNTS.COM GO GREEN AND OBTAIN YOUR INVOICE ELECTRONICALLY MAKE PAYMENTS VIEW ACCOUNT AND PAYMENT HISTORY		
		JAN 06 ENT'D

CURRENT	30 DAYS	60 DAYS	90 DAYS		THANK YOU FOR YOUR PROMPT PAYMENT	AMOUNT DUE
67.06	0.00	0.00	0.00			\$67.06

RETAIN THIS INVOICE PORTION FOR YOUR RECORDS

Invoice

Elizabeth Salomone

Date: Dec 30, 2015

To: Russian River Flood Control
Ukiah, California

Date	Description	Hours
Dec 1, 2015	Administration	0.25
Dec 2, 2015	Administration	0.75
Dec 3, 2015	Administration	1.00
Dec 4, 2015	Administration	0.25
Dec 7, 2015	Administration	1.25
Dec 8, 2015	Administration	1.00
Dec 9, 2015	Administration	0.75
Dec 10, 2015	Administration	5.50
Dec 11, 2015	Administration	1.00
Dec 14, 2015	Administration	3.75
Dec 15, 2015	Administration	2.75
Dec 16, 2015	Administration	0.50
Dec 17, 2015	Administration	1.00
Dec 18, 2015	Administration	1.50
Dec 22, 2015	Administration	0.50
Dec 23, 2015	Administration	0.50
Dec 30, 2015	Administration	0.75
Dec 31, 2015	Administration	0.25
Sub totals:		23.25

EXPENSES:

\$40 per hour \$930.00

Date	Description	Amount	Total
Dec 4, 2015	USPS	\$10.23	
Dec 8, 2015	Safeway	\$5.83	
Sub totals:			\$16.06

TOTAL: \$946.06

JAN 06 ENT'D

Invoice

Pamela L. Rones, CPA

601 North State Street

Ukiah, CA 95482

707-468-5711

Fax #

707-468-0132

Date	Invoice #
12/31/2015	25460

Bill To

Russian River Flood Control District

151 Laws Avenue, Suite D

Ukiah, CA 95482

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1.85	Bookkeeping in December	70.00	129.50
		JAN 06 ENT'D	
Total			\$129.50

Bob Murray & Associates
 1677 Eureka Rd. Ste. 202
 Roseville, CA 95661
 Phone (916) 784-9080

Invoice

Date	Invoice #
12/18/2015	6531

Bill To
Russian River Flood Control & Water Cons. Improvement Dist. 151 Laws Avenue Ste. D Ukiah, CA 95482

Terms	Purchase Order #	Position
Net 30		General Manager

Description	Amount
Professional Services	1,000.00
Clerical Support - \$32.50/hour	195.00
LexisNexis public records search	76.40
Lodging, meals, tolls, personal vehicle mileage (520 miles @ \$0.575/mile)	488.30
Total Reimbursable Expenses (subtotal)	564.70
Telephone (allocated charge)	90.00
Postage (allocated charge)	55.00
Photocopies (allocated charge)	45.00
JAN 06 ENT'D	
Total	\$1,949.70

RRFC Transitional Coverage Consulting Update

October-December, 2015

The following updates are organized by the task number assigned in the Scope of Services.

Task 1a.- n/a

Task 1b. – There was a two-day IWRSS meeting in Santa Rosa on November 5th and 6th. Items relevant to RRFC on the 5th (DSAC rating) were cancelled at the request of Michael Dillabough. I attended the meeting for the full day on the 6th.

Two noteworthy presentations highlighted the day: 1) NOAA presented forecasting results that demonstrated significant progress on forecasting accuracy based on revised modeling; and 2) Chris Delaney from SCWA presented a revised FIRO operations model. While the revised NOAA modeling was significant, it was largely overshadowed by the presentation by Chris Delaney. Delaney's presentation clearly showed that the current forecasting precision is sufficient and implementing his operational model improved both flood control and water supply reliability.

Delaney's model works by simultaneously running numerous (approx. 30) forecasting models while the reservoir is managed for a single, static level. His operations model continuously selects the most conservative forecast (regardless of date or season) and operates under that criteria until it is superseded by an alternative forecast. This approach completely abandons the "rule curve" and the inherent seasonality of the current regime. The result is more conservative flood control operation. However since it is not tied to the "rule curve" water is also stored more frequently. As a result, even if the Delany model prescribes a release that would have not been mandated by the "rule curve" it more than makes up for the additional releases with improved retention between storms or potential storms. Hindcasting shows that, on average, implementing Delany's operational approach would improve reservoir reliability by about 25k afy while also improving flood control.

While all of this seems like great news, the real challenge is getting this approach accepted and approved by the USACE. The USACE continues to throw up procedural and policy-based road block (e.g. DSAC ratings) at every turn. They are however, beginning to accept the concept more and more as the cost benefit is difficult to ignore.

The next major item on this path will be a DSAC status review hosted by the USACE sometime in late January.

1c. I participated in several presentations (10/20 and 26) of the modeling results that Sam gave to get all of the other stakeholders up to date on his results. I also had a lengthy meeting with Sam before and after the IWRSS workshop on November 6th. I have been working with Sam to help integrate the modeling results with the cost/benefit analysis being prepared by Dr. Robert Eyler. This is Sam's final task for RRFC.

Since the RRFC is a joint-funder of the Eyler report I have participated in reviewing and editing several drafts. The report is nearly complete. When it is done it will be the first time our region can show the range of yields based on infrastructure or operational changes and link those options to cost as well as

economic development. This will be very important for the Feasibility Study, FIRO, as well as other attempts to get funding for the modification of Coyote Dam.

1d. During late November I reviewed three spreadsheets provided by the SWRCB. The SWRCB wanted all three spreadsheets reconciled with RRFs current list of PODs to create a master-list of past and present PODs. The spreadsheets provided by the SWRCB were originally produced by Barbara Spazek and Gary Akerstom as part of an early attempt at modeling District use. The spreadsheets were lengthy (over 400 lines each), duplicative, and largely comprised of irrelevant information. Sorting thru them was a tedious process, which is probably why the SWRCB abandoned their attempts to do it themselves.

The end result was an addition of 5 PODs (from 82 to 87). While this doesn't seem like much, this will be a big benefit to the District. The license will now allow for a total of 87 PODs instead of the 82 that were in place in 2007 (the year of the inspection). There has been no net increase since 2007. This should allow the District to add up to 5 future PODs without having to file a petition.

The SWRCB is now preparing the draft license for review.

1e. Now that the agreement has been approved, I will provide an update at the end of each month.

FW: Re: response to question

On Jan 6, 2016 5:52 PM, "Alfred White" <alwhite@pacific.net> wrote:

Hi Sean,

I seem to be unable to find the response you sent me regarding the SCWA grant for toilets, etc, request for us to respond. If you still have that email, can you send it to me again? If not, could you restate where we stand with that (my understanding is that we let it slide because of insurance and qualified plumber issues). I want to have that along with the update you provided for the meeting.


Thanks,

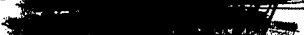
Al

----- Forwarded Message -----

Subject:Re: response to question

Date:Wed, 6 Jan 2016 18:01:40 -0800

From:Sean K. White < >

To:Alfred White < >

The uber brief version:

We were never able to meet their insurance requirements.

No plumbers want the work and will not register with SCWA

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482

Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

CHAIR

Jerry Ward
Public Member

Date: December 21, 2015

VICE-CHAIR

John McCowen
County Board
Of Supervisors

To: Presiding Officers of Independent Special Districts in Mendocino County

From: George Williamson, Executive Officer

Subject: **Official Independent Special District Election Ballot**

MEMBERS

Dan Hamburg
County Board
Of Supervisors

There is a vacancy for one of the special district members on LAFCo, previously held by Richard Shoemaker of the Russian River Flood Control and Water Conservation Improvement District, whose unexpired term ends on December 31, 2016.

Doug Hammerstrom
Fort Bragg City Council

The basic process for selecting special district members to LAFCo is set forth in Government Code Section 56332. This provides for a meeting to be convened among representatives from each of the 48 independent special districts in Mendocino County, unless the Executive Officer determines that a meeting is not feasible. Based on Government Code Section 56332, it has been determined that a meeting of this "Independent Special District Selection Committee" for the purpose of selecting a special district member is not feasible at this time due to the likelihood that a quorum would not be achieved. As such, both the nominating process and the election itself is being conducted by mail on behalf of the Independent Special District Selection Committee by the LAFCo Executive Officer.

Holly Madrigal
Willits City Council

Theresa McNerlin
Ukiah Valley Sanitation
District

Vacant
Special District Member

ALTERNATE MEMBERS

Carre Brown
County Board
Of Supervisors

Previously, a request for nominations was sent on October 15, 2015, which provided for the opportunity for independent special district boards to nominate candidates to fill the special district member vacancy. The nomination period ended on December 15, 2015, with three (3) nominations received by the deadline.

Kevin Doble
Ukiah City Council

Carol Rosenberg
Public Member

Enclosed is an official ballot to elect one candidate to serve as a regular special district member on Mendocino LAFCo for an unexpired term that ends December 31, 2016.

Angela Silver
Calpella County Water
District

Executive Officer
George Williamson

Please mark selection directly onto the ballot, voting for no more than one (1) candidate. Ballots must be returned to Mendocino LAFCo, 200 South School Street, Ukiah, CA, 95482, on or before February 25, 2016 at 5:00 p.m.

Counsel
Scott Browne

Your district is encouraged to participate in this election process. For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be deemed elected. Any nomination and ballot received by the Executive Officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the Executive Officer shall extend the date to submit ballots by 60 days and notify all districts of the extension.

Analyst
Colette Metz

Administrator
Sarah West

Commission Clerk
Elizabeth Salomone

An election schedule with information about the counting of ballots and successful candidate notification is enclosed.

Regular Meetings

First Monday
of each month
at 9:00 AM
at the Mendocino
County Board
Of Supervisors Chambers
501 Low Gap Road

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

Election Schedule

LAFCo request for nominations mailed to independent special districts via certified mail	Sent October 15, 2015
Nominations due to LAFCo	December 15, 2015 by 5:00 p.m.
Ballots mailed to independent special districts via certified mail	No later than December 24, 2015
Ballots due to LAFCo	February 25, 2016 by 5:00 p.m.
Ballots opened and tallied at LAFCo office; successful candidate notified	February 26, 2016 at 1:00 p.m.
Election results mailed to independent special districts	No later than March 3, 2016
Confirmation of election results at regular Commission meeting	March 7, 2016 at 9:00 a.m. at the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah

Current Special District Members on LAFCo

Designation	Current Member	Term Ends
Regular Member	Vacant	December 31, 2016
Regular Member	Theresa McNerlin, Ukiah Valley Sanitation District	December 31, 2018
Alternate Member	Angela Silver, Calpella County Water District	December 31, 2018

Independent Special Districts

Albion-Little River Fire District	Hopland Fire Protection District	Pacific Reefs Water District
Anderson Valley Cemetery District	Hopland Public Utility District	Piercy Fire Protection District
Anderson Valley Community Services District	Irish Beach Water District	Potter Valley Cemetery District
Brooktrails Township Community Services District	Laytonville County Water District	Potter Valley Community Services District
Calpella County Water District	Leggett Valley Fire Protection District	Potter Valley Irrigation District
Caspar South Water District	Little Lake Fire Protection District	Redwood Coast Fire Protection District
Cemetery District of the Redwoods	Long Valley Fire Protection District	Redwood Valley-Calpella Fire District
Comptche Community Services District	Mendocino City Community Services District	Redwood Valley County Water District
Covelo Community Services District	Mendocino Coast Health Care District	Round Valley County Water District
Covelo Fire Protection District	Mendocino Coast Recreation and Park District	Russian River Cemetery District
Covelo Public Cemetery District	Mendocino County Resource Conservation District	Russian River Flood Control and Water Conservation Improvement District
Elk Community Services District	Mendocino Fire Protection District	South Coast Fire Protection District
Elk County Water District	Mendocino-Little River Cemetery District	Ukiah Valley Fire Protection District
Fort Bragg Rural Fire Protection District	Millview County Water District	Ukiah Valley Sanitation District
Gualala Community Services District	Noyo Harbor District	Westport County Water District
Hopland Cemetery District		Westport-Ten Mile Cemetery District
		Willow County Water District

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

OFFICIAL BALLOT INDEPENDENT SPECIAL DISTRICT ELECTION

Please vote for one of the following candidates:

- T. Dusty Dillion**
Sponsor: Noyo Harbor District

- Charles "Tony" Orth**
Sponsor: Brooktrails Township Community Services District

- Robert Page**
Sponsor: Ukiah Valley Sanitation District

The Board of Directors of the _____ hereby votes for the above candidate to fill the unexpired term that ends on December 31, 2016, as a regular special district member of the Mendocino Local Agency Formation Commission.

Board action taken on the _____ day of _____, 2016, by the following vote:

AYES:
NOSE:
ABSENT:
ABSTAIN:

PRESIDING OFFICER:

Signature

Printed Name

Proposed policy for trustee education:

The Board of Trustees recognizes that the specific responsibilities of the board are clustered into four areas: setting the direction for the district; establishing and supporting the structure of the district; holding the district accountable on behalf of the community; and serving as community leaders.

These are the essences of effective district governance: a competency-based, highly effective board organization and culture; individual citizens serving as effective board members, accomplishing the specific duties and responsibilities that only governing boards can do on behalf of their communities.

There are governance skills required to be learned in order to be effective. Every board member must understand that, just as we expect our staff to be involved in their profession, to learn and develop new skills, so too must we as effective board members learn and hone our governance skills.

It is the policy of the Board of Trustees that each trustee shall take 8 hours of training in governance and personnel relations beyond the legally required minimums. CSDA provides numerous opportunities for this:

http://members.csdanet.net/iMIS15/CSDA/Events/Calendar/CSDA/Events_Calendar.aspx?hkey=2051da45-1bbc-424d-87cf-fe08bc70189d



United States Department of the Interior

U.S. GEOLOGICAL SURVEY

California Water Science Center
6000 J Street, Placer Hall
California State University
Sacramento, California 95819-6129
Phone: (916) 278-3000 Fax: (916) 278-3070
<http://water.wr.usgs.gov>

December 2, 2015

General Manager
Mendocino County Russian River Flood Control
and Water Conservation Improvement District
151 Laws Avenue
Ukiah, California 95482

Dear Mr. White:

This letter replaces our letter dated October 13, 2015 and confirms discussions between our respective staffs, concerning the continuation of the cooperative water resources program between the Mendocino County Russian River Flood Control and Water Conservation Improvement District (MCRRFC) and the U.S. Geological Survey (USGS), during the period November 1, 2015 to October 31, 2016.

The proposed program and associated costs are as follows:

<u>Station number and name</u>	<u>MCRRFC Funds</u>	<u>SCWA Funds</u>	<u>USGS Funds</u>	<u>Total Funds</u>
11462080 Russian River near Talmage	\$11,875	\$11,875	\$ -0-	\$23,750
11467553 North Fork Gualala River near Gualala	<u>14,250</u>	<u>-0-</u>	<u>\$ -0-</u>	<u>14,250</u>
TOTAL	\$26,125	\$11,875	\$ -0-	\$38,000

Total cost of the proposed program is \$38,000. The MCRRFC will be responsible for \$26,125 and the Sonoma County Water Agency (SCWA) will be responsible for \$11,875. There are no Federal Matching Funds (FMF) available for this program.

Enclosed are two updated originals of Joint Funding Agreement (JFA) 16WSCA45400, signed by our agency, for your approval. Please discard both pages of the JFA originals enclosed with the October 13 letter. Use only the originals enclosed with this letter. If you are in agreement with this proposed program, please return one fully executed JFA to our office. Work performed with funds from this agreement will be conducted on a fixed-price basis. Billing for this agreement will be rendered quarterly.

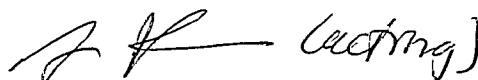
Mr. Sean White, General Manager – Mendocino County Russian River Flood Control and Water Conservation Improvement District

Auditors are now enforcing a regulation that requires agreements where cooperator funding is at or exceeds \$25,000 to be billed quarterly. Therefore, this agreement reflects a quarterly billing, however, per requests made by your staff, billing for the full annual cost for this agreement will be issued with the first quarter bills of the Federal fiscal year (January) or as close to that date as is achievable.

The USGS is required to have an agreement in place prior to any work being performed on a project. We request that a fully executed JFA be returned prior to January 15, 2016. If it is not received by January 15, we will be required to suspend operations until an agreement is received.

If you have any questions concerning this program, please contact Andrew Watson, in our Ukiah Field Office, at (707) 468-4042. If you have any administrative questions, please contact Tammy Seubert, in our Sacramento Office, at (916) 278-3040.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric G. Reichard" with a stylized flourish at the end.

Eric G. Reichard, Director
USGS California Water Science Center

Enclosures

cc: Andrew Watson, USGS CAWSC

**EXHIBIT A
CONTRACT QUANTITY**

Exhibit A to that Uniform Water Sale and Purchase Agreement between MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL AND WATER CONSERVATION IMPROVEMENT DISTRICT and Den Thomas ("Customer") dated _____ ("Agreement").

The maximum quantity of Project Water to be made available to Customer pursuant to the Agreement, defined as "Contract Quantity", shall be 5 acre feet annually.

Initials:

Customer: DT

District: _____