

5 **DRAFT MINUTES**  
6 **Regular Meeting of December 9, 2024**  
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 President Watt called the meeting to order at 5:03 PM.

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11 Trustees Present: Christopher Watt, President  
12 John Bailey, Treasurer  
13 John Reardan, Trustee  
14 Dave Koball, Trustee  
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16 Trustees Absent: Tyler Rodrigue, Vice President

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18 Staff: Elizabeth Salomone, General Manager  
19 Jeanne Zolezzi, Legal Counsel  
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21 **2. Approval of Agenda**

22 Trustee Reardan moved to approve the agenda. Treasurer Bailey seconded the motion. The motion was  
23 approved by the following vote:

24 Ayes: 4 (Koball, Reardan, Bailey, Watt)  
25 Absent: 1 (Rodrigue)  
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27 **3. Public Expression:** None.  
28

29 **CLOSED SESSION**

30 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**

31 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members  
32 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity  
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34 The Board entered closed session with legal counsel at 5:04 PM.  
35 The Board returned to open public session at 6:30 PM.  
36 President Watt reported out that no reportable action was taken.  
37

38 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

39 **5. Personnel Policy Update**

40 GM presented the item and answered questions.  
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42 Treasurer Bailey moved to adopt proposed changes to the 3000 Personnel Policies and repeal Policy 15-02.  
43 Trustee Reardan seconded the motion. The motion was approved by the following vote:

44 Ayes: 4 (Koball, Reardan, Bailey, Watt)  
45 Absent: 1 (Rodrigue)  
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**6. Board Business**

Board Officers

Trustee Koball moved to re-elect the current officers (President: Christopher Watt, Vice President: Tyler Rodrigue, Treasurer: John Bailey.) Trustee Reardan seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

Joint Powers Authority Appointments

Trustee Reardan moved to maintain the current appointments to the Mendocino County Inland Water & Power Commission (Regular: John Reardan, Alternate: Dave Koball) and the Ukiah Valley Groundwater Sustainability Agency (Regular: Chris Watt, Alternate: John Bailey.) Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

Advisory & Liaison Appointments

Board consensus was to maintain the current Advisory role assignments as follows:

- (a) John Reardan: Operations
- (b) John Bailey: Finance and Audit
- (c) Tyler Rodrigue: Personnel and Organization
- (d) Chris Watt: Public Information and Intergovernmental Affairs
- (e) Dave Koball: Policy

Board consensus was drop liaison assignments with the exception of John Reardan to the Redwood Valley County Water District and compensate Trustees through the stipend procedure for attendance to any of the other community partner meetings, as needed.

Trustee Reardan moved to maintain the current advisory and liaison appointments. Trustee Rodrigue

District Calendar

Trustee Reardan moved to approve the 2025 District Calendar as presented. Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

**REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS**

**7. Water Supply Conditions Update**

GM presented the report and answered clarifying questions.

**8. Consent Calendar**

- a) Acceptance of the November 2024 Financial Reports
- b) Approval of November 4, 2024 Regular Board Meeting minutes
- c) Customer Request to Uniform Water Supply & Purchase Agreement Change Request to increase contract quantity by 50 acre feet for 2025

President Watt requested to pull Consent Calendar Item 8c for further discussion.

Treasurer Bailey noted the 5105 Accounting line item is already above budget and asked for information. GM Salomone shared that retroactive pay, policy updates, and trainings were included in these costs.

(Continued...)

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Trustee Reardan moved to approve consent calendar items 8a and 8b. Trustee Koball seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)  
Absent: 1 (Rodrigue)

**Consent Item 8c: Customer Request to Uniform Water Supply & Purchase Agreement Change Request to increase contract quantity by 50 af for 2025**

President Watt noted that when there is a request for the District to act outside of the Uniform Water Supply & Purchase Agreement terms, the Board consider that item carefully and publicly. It was noted that any approval of this item does not change the Uniform Wate Supply & Purchase Agreement or any District policy.

Trustee Reardan moved a one-time non-precedent setting approval of Hildreth’s change request to increase contract quantity by 50 acre feet beginning in 2025. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)  
Absent: 1 (Rodrigue)

**9. Trustee & Committee Reports**

*LAFCo MSR/SOI & Annexation Ad Hoc:* The Ad Hoc members Reardan and Watt provided an update on the recently received and reviewed LACO proposal for support on the development of the annexation. District Customer Tyler Nelson addressed the Board with concerns on mapping costs related to the annexation and presented questions regarding the Redwood Valley County Water District portion of the annexation. The Board received his comments and thanked him for his concern and time.

*Annual GM Evaluation Ad Hoc Committee:* Through consensus, the Board agreed to the policy and procedure adaptations for the 2024 GM Evaluation.

**10. General Manager Report & Correspondence**

GM presented report and correspondence.

**11. Direction on Future Agenda Items**

Report back from Mendocino County Inland Water & Power Commission including member contribution updates to inform District future rate setting. Budget and rate setting.

**ADJOURNMENT**

Treasurer Bailey moved to adjourn the meeting at 7:40 PM. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)  
Absent: 1 (Rodrigue)

***APPROVED by Board of Trustees on January 6, 2025***

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President of the Board of Trustees

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Secretary of the Board of Trustees

**President**                      **Vice President**                      **Treasurer**                      **Trustee**                      **Trustee**  
*Christopher Watt*                      *Tyler Rodrigue*                      *John Bailey*                      *John Reardan*                      *Dave Koball*