

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

PO Box 2104, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

A G E N D A

Board of Trustees – Regular Meeting of Monday, January 6, 2025 at 5:30 pm

IN PERSON: 304 North State Street, Ukiah at District office

1. Call to Order and Roll Call
2. Approval of Agenda *Urgent items added may be discussed immediately. Time suggestions to the right of item title.*
3. Public Expression- See End of Agenda for Information on Public Expression

CLOSED SESSION (5:05 PM)

4. Conference with Real Property Negotiators (Gov. Code § 54956.8)
*Property: Potter Valley Project | Agency negotiator: General Manager, General Counsel, Board Members
Negotiating parties: Agency, Inland Water & Power Agency, PG&E | Under negotiation: Purchasing Entity*

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Alexander Valley Special District (6 PM)
Board will consider direction to GM and Board President regarding possible support for the forming of an independent special district in Sonoma County for the Alexander Valley watershed area.
6. Annual Water Use Reporting (6:20 PM)
Board will receive an update on meter performance, data collection, and reporting preparation.

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS (6:30 PM)

7. Water Supply Conditions Update
8. Consent Calendar
 - a) Acceptance of the December 2024 Financial Reports
 - b) Approval of December 9, 2024 Regular Board Meeting minutes
9. Trustee & Committee Reports
 - o LAFCo MSR/SOI & Annexation Ad Hoc
 - o 2024 GM Evaluation Ad Hoc Committee
10. General Manager Report & Correspondence
11. Direction on Future Agenda Items

ADJOURNMENT

ACTION ITEMS – All agenda items are potential action items unless otherwise noted.

PUBLIC EXPRESSION – The Board welcomes public participation in its Board meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. All items on the agenda are considered action items unless otherwise noted. All times and the order of business are approximate and subject to change.

President
Christopher Watt

Vice President
Tyler Rodrigue

Treasurer
John Bailey

Trustee
John Reardan

Trustee
Dave Koball

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

STAFF REPORT

Agenda Item 7, Water Supply Conditions

Monday, January 6, 2025

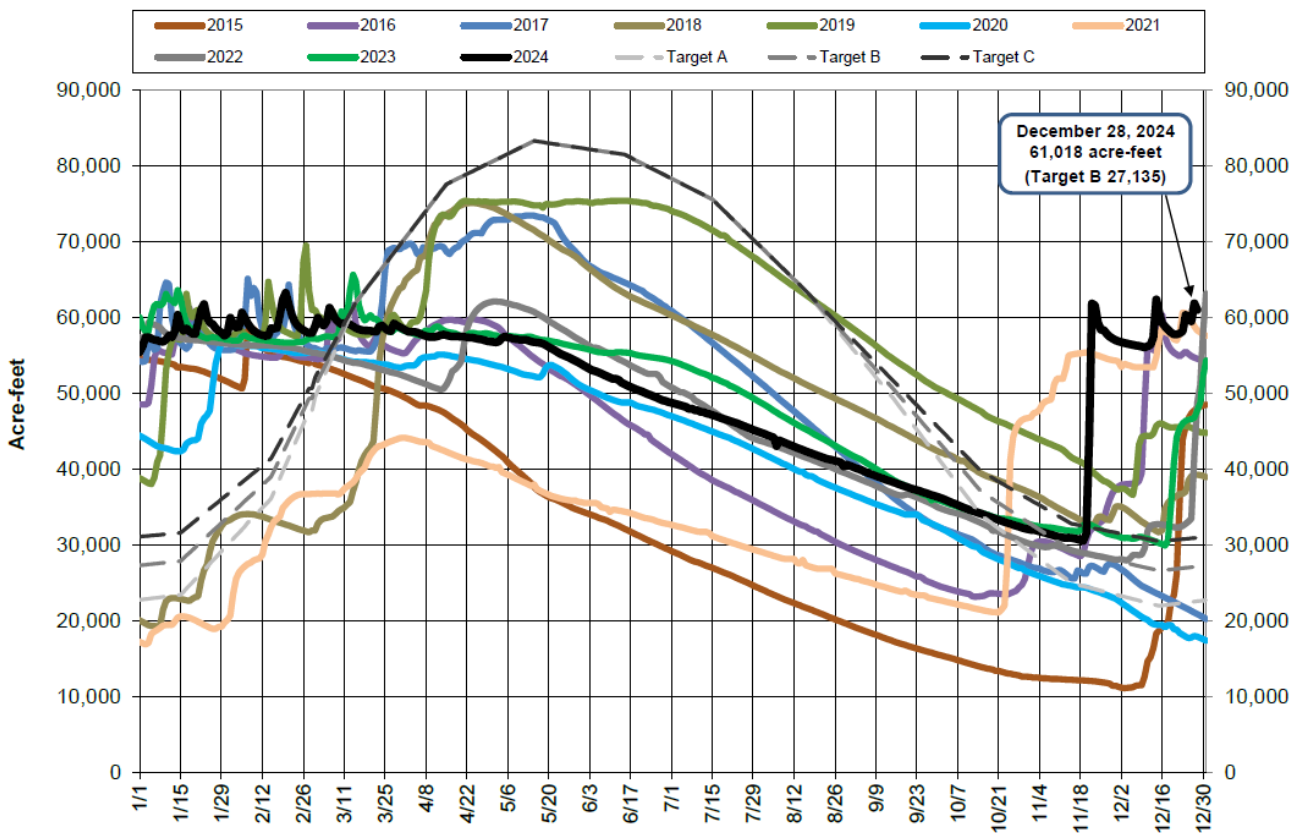
The Strategic Plan relevant priorities are: **Security** through ensuring reliable, resilient, and available sources of water; **Advocacy** in support of equitable water resource stewardship; and **Use** of water in effective and beneficial ways as a public resource, all in alignment with the District’s Mission to steward water resources for the benefit of people and the environment.

Operations of the Trans-Basin Diversion Through PG&E Owned “Potter Valley Project”

There are currently no Federal Energy Resources Commission (FERC) approved flow variances in place. Minimum instream flow in the East Branch Russian River is 35 cfs.

More information: <https://rrfc.specialdistrict.org/updates>

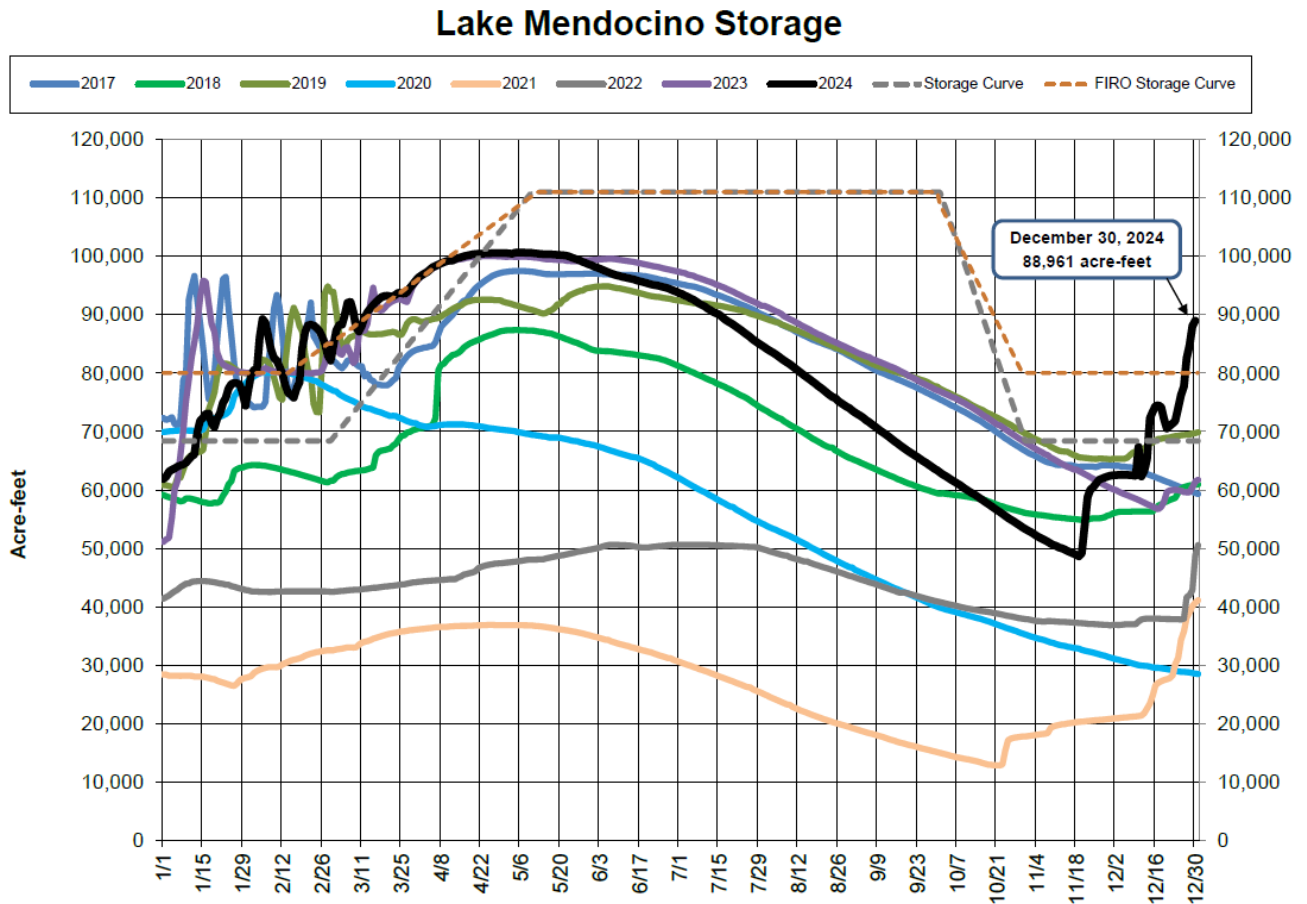
Lake Pillsbury Storage and Target Storage Scenarios



(Continued...)

Lake Mendocino and the Mainstem Upper Russian River

Lake Mendocino storage level was 88,961 acre feet (af) on December 30, 2024 up from 62,544 af on December 2, 2024. Sonoma Water Agency's Temporary Urgency Change Petition (TUCP) was approved on October 31, 2024 (for more information see <https://www.rrfc.net/updates-on-russian-river-and-lake-mendocino> or Sonoma Water's TUCP webpage: www.sonomawater.org/tucp.)



* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

***Mendocino County Russian River Flood Control &
Water Conservation Improvement District***

STAFF REPORT

Agenda Item 8a: December 2024 Financial Report

January 6, 2025

Revenue

November 2024: Additional revenue not shown on previous report: none

December 2024: \$41,506.49, notably:

- \$40,508.95 Property Tax
- \$997.54 interest earned in CLASS account

Expenses

November 2024 Additional expenses not shown on previous report: none

December 2024: \$43,725.19 ordinary expenses, notably:

- \$16,732.45 Annual water rights fee
- \$4,500.00 annual audit payment part 2 of 2
- \$2,325.00 annual CA Special District Association membership fee

Other

- Financial reports subject to change after corrections and adjustments by Accountant and Auditor.
- Reconciliations for checking and savings are up to date as of the end of December 2024.
- Additional reports or information available upon request.

Recommendation:

- Move to accept and file the financial reports for December 2024; and

Attachments:

1. Income & Expense Report – December 2024 only
2. Income & Expense / Budget Vs Actual Report – Fiscal Year to date
3. Profit & Loss Previous Year Comparison Report
4. Balance Sheet Previous Year Comparison Report
5. Monthly Payment Detail Report– December 2024
6. Contracted Water Worksheet as of January 1, 2025

* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*

Income & Expense / Budget vs. Actual

December 2024

December 2024

Ordinary Income/Expense**Income**

4050 · Property Taxes	40,508.95
4082 · Interest-CA CLASS	997.54

Total Income

41,506.49

Expense

Payroll Expenses	14,747.03
------------------	-----------

Water Supply Expenses

5020 · Water Rights	
5020.01 · Annual Fees	16,732.45
5020.02 · Legal Counsel	650.76
Total 5020 · Water Rights	17,383.21

5050 · Projects

5059 · Trans Basin Diversion	
5059.01 · TB Div - Legal Counsel	338.64
Total 5059 · Trans Basin Diversion	338.64

5060 · Coyote Valley Dam Modernization

5060.02 · COY Modernization-legal	1,396.89
Total 5060 · Coyote Valley Dam Modernization	1,396.89

Total 5050 · Projects

1,735.53

Total Water Supply Expenses

19,118.74

General & Administrative Exp

5100 · Consulting	
5101 · Accounting	1,218.75
5102 · Audit	4,500.00
5105 · Legal-General	88.50
Total 5100 · Consulting	5,807.25

5120 · Vehicle	365.00
----------------	--------

5150 · Memberships	2,325.00
--------------------	----------

5160 · Office Operating Expenses	237.17
----------------------------------	--------

5161 · Rent, Utilities	1,125.00
------------------------	----------

Total General & Administrative Exp

9,859.42

Total Expense

43,725.19

Mendocino County Russian River Flood Control District

Income & Expense / Budget vs. Actual

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Budget
Ordinary Income/Expense		
Income		
4001 · Contract Water Sales	272.00	457,326.00
4050 · Property Taxes	40,508.95	65,000.00
4080 · Interest-LAIF	6,220.07	15,000.00
4081 · Interest-SBMC	27.90	50.00
4082 · Interest-CA CLASS	2,330.29	
Total Income	49,359.21	537,376.00
Expense		
Payroll Expenses	96,887.47	199,400.00
Water Supply Expenses		
5020 · Water Rights		
5020.01 · Annual Fees	16,732.45	16,000.00
5020.02 · Legal Counsel	650.76	1,500.00
5020.03 · WR Engineering	0.00	2,000.00
5020.04 · Meter Maintenance	511.43	2,000.00
5020.05 · Meter & Data Mgmt Program	1,940.51	10,000.00
Total 5020 · Water Rights	19,835.15	31,500.00
5030 · USGS, streamflow gage	7,237.50	15,000.00
5031 · JPAs		
5031.01 · IWPC	0.00	3,000.00
Total 5031 · JPAs	0.00	3,000.00
5040 · Channel Maintenance		
5040.01 · Channel Maint.-Legal	5,383.56	0.00
Total 5040 · Channel Maintenance	5,383.56	0.00
5050 · Projects		
5051 · Grants/Funding Analysis-general	0.00	5,000.00
5056 · License Change Petition		
5056.01 · Chg Pet- Legal Counsel	5,646.72	
5056.02 · Chg Pet - Engineering	2,438.75	
5056 · License Change Petition - Other	0.00	40,000.00
Total 5056 · License Change Petition	8,085.47	40,000.00
5057 · LAFCo Applications		

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Budget
5057.00 · RVCWD reimbursement	-5,033.75	
5057.01 · LAFCo Apps - Legal Counsel	5,137.23	
5057.02 · LAFCo Apps - Engineering	831.25	
5057.03 · LAFCo Apps - Consultant	10,067.50	
5057 · LAFCo Applications - Other	0.00	15,000.00
Total 5057 · LAFCo Applications	11,002.23	15,000.00
5058 · Demand Mgmt Pilot	0.00	2,000.00
5059 · Trans Basin Diversion		
5059.01 · TB Div - Legal Counsel	4,190.67	
5059 · Trans Basin Diversion - Other	0.00	100,000.00
Total 5059 · Trans Basin Diversion	4,190.67	100,000.00
5060 · Coyote Valley Dam Modernization		
5060.02 · COY Modernization-legal	1,396.89	
Total 5060 · Coyote Valley Dam Modernization	1,396.89	0.00
Total 5050 · Projects	24,675.26	162,000.00
Total Water Supply Expenses	57,131.47	211,500.00
General & Administrative Exp		
5100 · Consulting		
5101 · Accounting	9,645.01	8,000.00
5102 · Audit	9,500.00	9,000.00
5104 · Administrative Support	2,884.70	5,000.00
5105 · Legal-General	2,144.31	10,000.00
5109 · Human Resources	0.00	2,000.00
5110 · Strategic Planning	0.00	2,000.00
Total 5100 · Consulting	24,174.02	36,000.00
5120 · Vehicle	841.17	2,000.00
5130 · Insurance	9,511.42	7,000.00
5140 · LAFCO Apportionment Fee	1,160.41	1,100.00
5150 · Memberships	2,325.00	6,000.00
5160 · Office Operating Expenses	2,411.28	3,000.00
5161 · Rent, Utilities	3,375.00	5,000.00
5170 · Training & Conferences	422.30	6,000.00

Mendocino County Russian River Flood Control District
Income & Expense / Budget vs. Actual

Cash Basis

July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>
5180 · Stipends, Meetings	2,650.00	13,000.00
5190 · Property Tax Admin Fees	1,010.51	1,000.00
5200 · Election	0.00	300.00
Total General & Administrative Exp	<u>47,881.11</u>	<u>80,400.00</u>
Total Expense	<u>201,900.05</u>	<u>491,300.00</u>
Net Ordinary Income	-152,540.84	46,076.00
Other Income/Expense		
Other Expense		
5710 · Use of Capital Reserves	<u>6,019.87</u>	
Total Other Expense	<u>6,019.87</u>	
Net Other Income	<u>-6,019.87</u>	<u>0.00</u>
Net Income	<u><u>-158,560.71</u></u>	<u><u>46,076.00</u></u>

Mendocino County Russian River Flood Control District
Profit & Loss Prev Year Comparison

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Jul '23 - Jun 24	\$ Change	% Change
Ordinary Income/Expense				
Income				
4001 · Contract Water Sales	272.00	540,241.26	-539,969.26	-100.0%
4002 · Surplus Water Sales	0.00	39,278.38	-39,278.38	-100.0%
4010 · Water Application Fee	0.00	800.00	-800.00	-100.0%
4050 · Property Taxes	40,508.95	69,706.11	-29,197.16	-41.9%
4080 · Interest-LAIF	6,220.07	20,979.74	-14,759.67	-70.4%
4081 · Interest-SBMC	27.90	111.29	-83.39	-74.9%
4082 · Interest-CA CLASS	2,330.29	0.00	2,330.29	100.0%
4100 · Other Income	0.00	-1,232.00	1,232.00	100.0%
4130 · Unrealized Gain(Loss) Invstment	0.00	5,669.02	-5,669.02	-100.0%
Total Income	49,359.21	675,553.80	-626,194.59	-92.7%
Expense				
Payroll Expenses				
5001 · Gross Wages	67,500.00	139,954.14	-72,454.14	-51.8%
5002 · CalPERS Employer Expense	5,312.28	11,295.93	-5,983.65	-53.0%
5003 · CalPERS Employer 457 Expense	2,025.00	2,955.80	-930.80	-31.5%
5004 · Health Insurance	8,299.90	15,092.09	-6,792.19	-45.0%
5005 · Medicare	1,099.10	2,212.82	-1,113.72	-50.3%
5006 · FICA	4,699.59	9,287.11	-4,587.52	-49.4%
5007 · CalPERS 1959 Survivor Billing	79.60	60.00	19.60	32.7%
5008 · CALPERS GASB-68 Fees	0.00	700.00	-700.00	-100.0%
5009 · Unfunded Pension Liability	7,872.00	5,506.00	2,366.00	43.0%
Total Payroll Expenses	96,887.47	187,063.89	-90,176.42	-48.2%
Water Supply Expenses				
5020 · Water Rights				
5020.01 · Annual Fees	16,732.45	15,144.89	1,587.56	10.5%
5020.02 · Legal Counsel	650.76	2,199.38	-1,548.62	-70.4%
5020.03 · WR Engineering	0.00	2,266.25	-2,266.25	-100.0%
5020.04 · Meter Maintenance	511.43	0.00	511.43	100.0%
5020.05 · Meter & Data Mgmt Program	1,940.51	13,171.60	-11,231.09	-85.3%
Total 5020 · Water Rights	19,835.15	32,782.12	-12,946.97	-39.5%
5030 · USGS, streamflow gage	7,237.50	5,912.50	1,325.00	22.4%
5031 · JPAs	0.00	75,050.00	-75,050.00	-100.0%
5040 · Channel Maintenance				
5040.01 · Channel Maint.-Legal	5,383.56	0.00	5,383.56	100.0%
Total 5040 · Channel Maintenance	5,383.56	0.00	5,383.56	100.0%
5050 · Projects				
5051 · Grants/Funding Analysis-general	0.00	6,525.00	-6,525.00	-100.0%
5054 · Add'l Water Rights				
5054.02 · Engineering	0.00	57.50	-57.50	-100.0%
Total 5054 · Add'l Water Rights	0.00	57.50	-57.50	-100.0%
5055 · RR Water Forum				
5055.01 · RR Water Forum-Legal	0.00	1,840.08	-1,840.08	-100.0%
5055.02 · RR Water Forum-Engineering	0.00	230.00	-230.00	-100.0%
Total 5055 · RR Water Forum	0.00	2,070.08	-2,070.08	-100.0%
5056 · License Change Petition				
5056.01 · Chg Pet- Legal Counsel	5,646.72	5,970.00	-323.28	-5.4%
5056.02 · Chg Pet - Engineering	2,438.75	4,680.25	-2,241.50	-47.9%

	Jul '24 - Jun 25	Jul '23 - Jun 24	\$ Change	% Change
5056.03 · Chg Pet - Mapping	0.00	262.50	-262.50	-100.0%
Total 5056 · License Change Petition	8,085.47	10,912.75	-2,827.28	-25.9%
5057 · LAFCo Applications				
5057.00 · RVCWD reimbursement	-5,033.75	0.00	-5,033.75	-100.0%
5057.01 · LAFCo Apps - Legal Counsel	5,137.23	252.45	4,884.78	1,935.0%
5057.02 · LAFCo Apps - Engineering	831.25	0.00	831.25	100.0%
5057.03 · LAFCo Apps - Consultant	10,067.50	0.00	10,067.50	100.0%
Total 5057 · LAFCo Applications	11,002.23	252.45	10,749.78	4,258.2%
5058 · Demand Mgmt Pilot				
5058.02 · Demand Pilot- Engineering	0.00	1,265.00	-1,265.00	-100.0%
5058.03 · Demand Pilot-Funding Analysis	0.00	1,437.50	-1,437.50	-100.0%
5058.04 · Demand Pilot-Grant Writing	0.00	15,572.50	-15,572.50	-100.0%
Total 5058 · Demand Mgmt Pilot	0.00	18,275.00	-18,275.00	-100.0%
5059 · Trans Basin Diversion				
5059.01 · TB Div - Legal Counsel	4,190.67	22,994.92	-18,804.25	-81.8%
5059.02 · TB Div- Engineering	0.00	15,257.50	-15,257.50	-100.0%
5059.03 · TB Div- IWPC	0.00	50,000.00	-50,000.00	-100.0%
Total 5059 · Trans Basin Diversion	4,190.67	88,252.42	-84,061.75	-95.3%
5060 · Coyote Valley Dam Modernization				
5060.01 · COY via IWPC	0.00	7,000.00	-7,000.00	-100.0%
5060.02 · COY Modernization-legal	1,396.89	0.00	1,396.89	100.0%
Total 5060 · Coyote Valley Dam Modernization	1,396.89	7,000.00	-5,603.11	-80.0%
Total 5050 · Projects	24,675.26	133,345.20	-108,669.94	-81.5%
Total Water Supply Expenses	57,131.47	247,089.82	-189,958.35	-76.9%
General & Administrative Exp				
5100 · Consulting				
5101 · Accounting	9,645.01	6,834.26	2,810.75	41.1%
5102 · Audit	9,500.00	6,500.00	3,000.00	46.2%
5103 · Engineering- General	0.00	17,833.00	-17,833.00	-100.0%
5104 · Administrative Support	2,884.70	0.00	2,884.70	100.0%
5105 · Legal-General	2,144.31	7,163.64	-5,019.33	-70.1%
5109 · Human Resources	0.00	2,794.35	-2,794.35	-100.0%
Total 5100 · Consulting	24,174.02	41,125.25	-16,951.23	-41.2%
5120 · Vehicle	841.17	3,763.50	-2,922.33	-77.7%
5130 · Insurance	9,511.42	6,451.54	3,059.88	47.4%
5140 · LAFCO Apportionment Fee	1,160.41	1,100.37	60.04	5.5%
5150 · Memberships	2,325.00	6,019.00	-3,694.00	-61.4%
5160 · Office Operating Expenses	2,411.28	7,096.81	-4,685.53	-66.0%
5161 · Rent, Utilities	3,375.00	4,500.00	-1,125.00	-25.0%
5170 · Training & Conferences	422.30	5,421.07	-4,998.77	-92.2%
5180 · Stipends, Meetings	2,650.00	5,465.25	-2,815.25	-51.5%
5190 · Property Tax Admin Fees	1,010.51	0.00	1,010.51	100.0%
5299 · Miscellaneous Expense (Revenue)	0.00	-328.30	328.30	100.0%
Total General & Administrative Exp	47,881.11	80,614.49	-32,733.38	-40.6%
Total Expense	201,900.05	514,768.20	-312,868.15	-60.8%

	Jul '24 - Jun 25	Jul '23 - Jun 24	\$ Change	% Change
Net Ordinary Income	-152,540.84	160,785.60	-313,326.44	-194.9%
Other Income/Expense				
Other Expense				
5700 · Use of Wtr Reliability Reserve	0.00	76,700.00	-76,700.00	-100.0%
5710 · Use of Capital Reserves	6,019.87	7,424.41	-1,404.54	-18.9%
5900 · Depreciation Expense	0.00	28,429.44	-28,429.44	-100.0%
Total Other Expense	6,019.87	112,553.85	-106,533.98	-94.7%
Net Other Income	-6,019.87	-112,553.85	106,533.98	94.7%
Net Income	-158,560.71	48,231.75	-206,792.46	-428.8%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2025

	Jun 30, 25	Jun 30, 24	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1020 · CA CLASS	252,330.29	0.00	252,330.29	100.0%
1000 · SBMC Checking	127,766.76	323,108.31	-195,341.55	-60.5%
1001 · SBMC Savings	50,249.68	250,221.78	-199,972.10	-79.9%
1010 · LAIF				
1011 · Capital Reserve	70,000.00	73,670.00	-3,670.00	-5.0%
1012 · Emergency Reserve	37,000.00	37,500.00	-500.00	-1.3%
1013 · Operating Reserve	250,000.00	255,850.00	-5,850.00	-2.3%
1014 · Water Reliability Reserve	161,652.92	151,632.92	10,020.00	6.6%
1010 · LAIF - Other	12,072.02	0.00	12,072.02	100.0%
Total 1010 · LAIF	530,724.94	518,652.92	12,072.02	2.3%
1019 · LAIF - Fair Market Value	-1,910.70	-1,910.70	0.00	0.0%
Total Checking/Savings	959,160.97	1,090,072.31	-130,911.34	-12.0%
Accounts Receivable	-5.00	-5.00	0.00	0.0%
Other Current Assets	0.00	14,979.75	-14,979.75	-100.0%
Total Current Assets	959,155.97	1,105,047.06	-145,891.09	-13.2%
Fixed Assets				
1401 · Meters & Vehicles	126,795.66	144,324.90	-17,529.24	-12.2%
1499 · Accumulated Depreciation	-118,369.47	-118,369.47	0.00	0.0%
Total Fixed Assets	8,426.19	25,955.43	-17,529.24	-67.5%
Other Assets				
1600 · Deferred Outflows	46,819.00	46,819.00	0.00	0.0%
Total Other Assets	46,819.00	46,819.00	0.00	0.0%
TOTAL ASSETS	1,014,401.16	1,177,821.49	-163,420.33	-13.9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2010 · Accrued Expenses	0.00	827.87	-827.87	-100.0%
2030 · Vacation/Sick Accrual	31,108.41	31,108.41	0.00	0.0%

Mendocino County Russian River Flood Control District
Balance Sheet Prev Year Comparison

Cash Basis

As of June 30, 2025

	Jun 30, 25	Jun 30, 24	\$ Change	% Change
2050 · Payroll Liabilities	0.00	4,031.75	-4,031.75	-100.0%
Total Other Current Liabilities	31,108.41	35,968.03	-4,859.62	-13.5%
Total Current Liabilities	31,108.41	35,968.03	-4,859.62	-13.5%
Long Term Liabilities				
2600 · Deferred Inflows	2,265.00	2,265.00	0.00	0.0%
2700 · Net Pension Liability	59,381.00	59,381.00	0.00	0.0%
Total Long Term Liabilities	61,646.00	61,646.00	0.00	0.0%
Total Liabilities	92,754.41	97,614.03	-4,859.62	-5.0%
Equity				
3000 · Opening Bal Equity	541,116.95	541,116.95	0.00	0.0%
3001 · Retained Earnings	539,090.51	490,858.76	48,231.75	9.8%
Net Income	-158,560.71	48,231.75	-206,792.46	-428.8%
Total Equity	921,646.75	1,080,207.46	-158,560.71	-14.7%
TOTAL LIABILITIES & EQUITY	1,014,401.16	1,177,821.49	-163,420.33	-13.9%

Mendocino County Russian River Flood Control District

Monthly Payment Detail

Cash Basis

As of December 31, 2024

Date	Name	Memo	Paid Amount
1000 · SBMC Checking			
12/04/2024	CA Tax and Fee Admin-Water Ri...	Annual Water Rights fees, 7/1/24-6/30/25	-16,732.45
12/04/2024	California Special Districts Assoc.	2025 Membership Dues, Mem ID 169	-2,325.00
12/09/2024	Cardmember Service	Credit card 10-12 to 11-13-24	-386.67
12/04/2024	Christiansen Properties	Office rent for Jan/Feb/Mar 2025	-1,125.00
12/03/2024	Eide Bailly	Accounting, Oct 2024 service Dates	-1,218.75
12/11/2024	Herum/Crabtree/Suntag	Legal counsel Nov 2024 service dates	-2,474.79
12/09/2024	Intuit	Monthly payroll subscription	-7.00
12/04/2024	Nigro & Nigro PC	FY 2023-2024 Audit final pymt, inv 21251	-4,500.00
12/18/2024	Team Mobile	Monthly cell phone service	-208.50
Total 1000 · SBMC Checking			<u>-28,978.16</u>
TOTAL			<u><u>-28,978.16</u></u>

Project Water Worksheet as of January 1, 2025

		Current 2025 totals in Acre Feet
Project Water Licensed to MC RRFC & WCID:		7940
Contracted Non-Retail Suppliers:		5022
Contracted Retail Suppliers:		2305.15
	Calpella CWD	85
	Henry Station Mutual Water Co	8
	Hopland PUD	222
	Millview CWD - All Use	1171.15
	Rogina Water	200
	River Estates Mutual Water Company	26
	Willow CWD - All Use	593
	Contracted Retail Suppliers Total:	2305.15
Contracted Total:		7327.15
Current Uncontracted Water Supply for 2025:		612.85

Redwood Valley County Water District 2024 Surplus Use Totals:

Month	Water used in 2023, in acre feet	Water diverted, in acre feet
Jan 2024	0.00	13.89
Feb 2024	0.00	0.00
Mar 2024	0.00	14.46
Apr 2024	31.60	59.75
May 2024	42.72	46.47
June 2024	94.48	116.91
July 2024	173.04	265.15
Aug 2024	174.10	179.06
Sept 2024	81.91	117.76
Oct 2024	37.54	82.13
Nov 2024	25.46	0.00
Dec 2024	16.13	
Totals:	676.98	895.58

Final surplus numbers will be available in February 2025

5 **DRAFT MINUTES**
6 **Regular Meeting of December 9, 2024**
7 **At District Office: 304 N. State Street, Ukiah, CA 95482**

8 **1. Roll Call**

9 President Watt called the meeting to order at 5:03 PM.

10
11 Trustees Present: Christopher Watt, President
12 John Bailey, Treasurer
13 John Reardan, Trustee
14 Dave Koball, Trustee
15

16 Trustees Absent: Tyler Rodrigue, Vice President

17
18 Staff: Elizabeth Salomone, General Manager
19 Jeanne Zolezzi, Legal Counsel
20

21 **2. Approval of Agenda**

22 Trustee Reardan moved to approve the agenda. Treasurer Bailey seconded the motion. The motion was
23 approved by the following vote:

24 Ayes: 4 (Koball, Reardan, Bailey, Watt)
25 Absent: 1 (Rodrigue)
26

27 **3. Public Expression:** None.
28

29 **CLOSED SESSION**

30 **4. Conference with Real Property Negotiators (Gov. Code § 54956.8)**

31 *Property:* Potter Valley Project | *Agency negotiator:* General Manager, General Counsel, Board Members
32 *Negotiating parties:* Agency, Inland Water & Power Agency, PG&E | *Under negotiation:* Purchasing Entity
33

34 The Board entered closed session with legal counsel at 5:04 PM.
35 The Board returned to open public session at 6:30 PM.
36 President Watt reported out that no reportable action was taken.
37

38 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

39 **5. Personnel Policy Update**

40 GM presented the item and answered questions.
41

42 Treasurer Bailey moved to adopt proposed changes to the 3000 Personnel Policies and repeal Policy 15-02.
43 Trustee Reardan seconded the motion. The motion was approved by the following vote:

44 Ayes: 4 (Koball, Reardan, Bailey, Watt)
45 Absent: 1 (Rodrigue)
46
47
48
49

50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101

6. Board Business

Board Officers

Trustee Koball moved to re-elect the current officers (President: Christopher Watt, Vice President: Tyler Rodrigue, Treasurer: John Bailey.) Trustee Reardan seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

Joint Powers Authority Appointments

Trustee Reardan moved to maintain the current appointments to the Mendocino County Inland Water & Power Commission (Regular: John Reardan, Alternate: Dave Koball) and the Ukiah Valley Groundwater Sustainability Agency (Regular: Chris Watt, Alternate: John Bailey.) Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

Advisory & Liaison Appointments

Board consensus was to maintain the current Advisory role assignments as follows:

- (a) John Reardan: Operations
- (b) John Bailey: Finance and Audit
- (c) Tyler Rodrigue: Personnel and Organization
- (d) Chris Watt: Public Information and Intergovernmental Affairs
- (e) Dave Koball: Policy

Board consensus was drop liaison assignments with the exception of John Reardan to the Redwood Valley County Water District and compensate Trustees through the stipend procedure for attendance to any of the other community partner meetings, as needed.

Trustee Reardan moved to maintain the current advisory and liaison appointments. Trustee Rodrigue

District Calendar

Trustee Reardan moved to approve the 2025 District Calendar as presented. Trustee Koball seconded the motion. The motion was approved by the following vote:

- Ayes: 4 (Koball, Reardan, Bailey, Watt)
- Absent: 1 (Rodrigue)

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

7. Water Supply Conditions Update

GM presented the report and answered clarifying questions.

8. Consent Calendar

- a) Acceptance of the November 2024 Financial Reports
- b) Approval of November 4, 2024 Regular Board Meeting minutes
- c) Customer Request to Uniform Water Supply & Purchase Agreement Change Request to increase contract quantity by 50 acre feet for 2025

President Watt requested to pull Consent Calendar Item 8c for further discussion.

Treasurer Bailey noted the 5105 Accounting line item is already above budget and asked for information. GM Salomone shared that retroactive pay, policy updates, and trainings were included in these costs.

(Continued...)

102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152

Trustee Reardan moved to approve consent calendar items 8a and 8b. Trustee Koball seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)
Absent: 1 (Rodrigue)

Consent Item 8c: Customer Request to Uniform Water Supply & Purchase Agreement Change Request to increase contract quantity by 50 af for 2025

President Watt noted that when there is a request for the District to act outside of the Uniform Water Supply & Purchase Agreement terms, the Board consider that item carefully and publicly. It was noted that any approval of this item does not change the Uniform Wate Supply & Purchase Agreement or any District policy.

Trustee Reardan moved a one-time non-precedent setting approval of Hildreth’s change request to increase contract quantity by 50 acre feet beginning in 2025. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)
Absent: 1 (Rodrigue)

9. Trustee & Committee Reports

LAFCo MSR/SOI & Annexation Ad Hoc: The Ad Hoc members Reardan and Watt provided an update on the recently received and reviewed LACO proposal for support on the development of the annexation. District Customer Tyler Nelson addressed the Board with concerns on mapping costs related to the annexation and presented questions regarding the Redwood Valley County Water District portion of the annexation. The Board received his comments and thanked him for his concern and time.

Annual GM Evaluation Ad Hoc Committee: Through consensus, the Board agreed to the policy and procedure adaptations for the 2024 GM Evaluation.

10. General Manager Report & Correspondence

GM presented report and correspondence.

11. Direction on Future Agenda Items

Report back from Mendocino County Inland Water & Power Commission including member contribution updates to inform District future rate setting. Budget and rate setting.

ADJOURNMENT

Treasurer Bailey moved to adjourn the meeting at 7:40 PM. Trustee Reardan seconded the motion. The motion was approved by the following vote:

Ayes: 4 (Koball, Reardan, Bailey, Watt)
Absent: 1 (Rodrigue)

APPROVED by Board of Trustees on January 6, 2025

President of the Board of Trustees

Secretary of the Board of Trustees

President ***Vice President*** ***Treasurer*** ***Trustee*** ***Trustee***
Christopher Watt *Tyler Rodrigue* *John Bailey* *John Reardan* *Dave Koball*

*Mendocino County Russian River Flood Control
& Water Conservation Improvement District*

**General Manager's Report for December 2024
Presented at Regular Meeting of Monday, January 6, 2025**

Priority 1: Security ~ Ensure reliable, resilient, and available sources of water.

(1: Improved river & reservoir operations. 2: Fair & reliable inter-basin. 3: Expanded water sources.
4: Increased storage capacity)

Nothing to note.

Priority 2: Collaboration ~ Work with partners to achieve aligned goals for a common benefit.

(1: Trusted relationships with community partners for regional water security. 2: Improved diversity, equity, and inclusion in the stewardship of water resources. 3: Expanded relationships with non-traditional partners and stakeholders in pursuit of enhanced Environmental Stewardship.)

1-Water Sharing Program: The Working Group met and reviewed progress on the supply modeling scenario developments.

Priority 3: Advocacy ~ Influence outreach, education, funding, regulation, and legislation in support of equitable water resource stewardship.

(1: Improved public awareness and understanding of the importance of water issues. 2: State and Federal governmental policy and funding support for the region.)

2-ACWA: Attended ACWA SGMA Implementation Committee. Applications for Prop 4 money not expected to be open until early to mid-2026. DWR may be interested/willing to assist in GSAs in finding a pathway to access this funding. I have alerted our incoming GSA GM and the engineering consultants.

Priority 4: Use ~ Ensure effective and beneficial use of water as a public resource.

(1: Maximum beneficial use of water under District water right license. 2: Strategic use of water by customers.)

1-Annexation/Change Petition: Meetings and research continues, though slowed down during the holidays. The Ad Hoc Committee will hopefully have recommendations to present to the Board for action in February 2025.

Priority 5: Administration ~ Foster sustainable leadership and management of agency resources.

(1: Capable and high quality executive leadership. 2: Engaged, diverse, and knowledgeable Board leadership. 3: Effective systems and human resources to execute the strategic plan. 4: Sound and sustainable management of District finances.)

1: Executive Leadership: Attended: (1) Consideration of Groundwater Dependent Ecosystems in the Flood-MAR context. (2) Pinoleville Pomo Nation Restoration Workshop on riparian restoration. (3) PPIC hosted Conversation with Governor Jerry Brown. (4) NOAA's December Drought & Climate Outlook Webinar climate and drought update. (5) RR Watershed Association meeting for guest presentation: Climate in the North Bay Region: Indications of Changes for the Coming Decades, Dr. Dan Cayan, Research Meteorologist, Scripps Institution of Oceanography, University of California San Diego.

(Continued...)

Community Meetings

Note: District Board members and GM will no longer be attending all community meetings and reporting here. Please contact the individual organizations for more information on public meetings and updates.

Ukiah Vally Water Authority (UVWA) (12/5/14): City & Willow staff provided updates on a recent meeting with the SWRCB SAFER staff to update them on Willow joining and continued tour with the consultants who will provide a summary of the planning grant package in early 2025. City staff provided a report on the merging of the billing system, which is going well and is on track. Staff transitions are also going very well. Willow staff reported on continuing service for the other water suppliers serviced by Willow and the surprising interest in potentially join the Water Authority. The next meeting which was scheduled for January 2 was cancelled and a meeting is scheduled for January 30th which will include a rate study workshop.

MC Inland Water & Power Commission (12/17/24): Closed session was held. In open session, USACE Legal Counsel provided an update on the USACE feasibility study on Coyote Valley Dam modernization. Schedule of conducting feasibility study is contingent on availability of water to store and therefore dependent on PG&E decommissioning process. USACE understands desire to postpone the cost-share agreement on the feasibility study until more is known and options are being explored including an extension of decision until end of March 2025. Regarding the inclusion of a second non-Federal sponsor, specifically the Lytton Tribe, meetings are being held and interest shown. Discussions with USACE on the financial implications of signing the cost-share agreement were held and positive options developed. Trans Basin Diversion update: working on finalizing a non-binding MOU with negotiating parties prior to PG&E's draft decommissioning plan (being released in late January) which are expected to include the new Eel Russian Facility. A binding agreement between the partners would then be developed, describing under what conditions diversion would occur. In January, IWPC will have an agenda item for financial planning. Glenn McGourty bid Commissioners farewell; this was his last meeting as his Supervisor Term ends December 31st.

City of Ukiah (12/18/24): Council authorized City manager to negotiate and execute a contract amendment for billing transition for Ukiah Valley Water Authority. Doug Crane was appointed Mayor and Susan Sher Vice Mayor.

Redwood Valley Water District (12/19/24): Director Klotter gave an update on the RRFC annexation work. Staff reported on the grant funded project to drill additional wells. Three additional sites near Millview's Well 6 have been identified and consultants are waiting for weather clearance to proceed.

* * * *

Prepared and submitted to the Board of Trustees by: *Elizabeth Salomone, General Manager*