

Mendocino County

Russian River Flood Control & Water Conservation Improvement District

P.O. Box 2104, Ukiah, CA 95482 707.462.5278 Website: RRFC.net DistrictManager@rrfc.net

APPROVED MINUTES

Regular Meeting of August 5, 2024

At District Office: 304 N. State Street, Ukiah, CA 95482

1. Roll Call

President Watt called the meeting to order at 5:34 PM.

Trustees Present: Christopher Watt, President
John Bailey, Treasurer
Tyler Rodrigue, Trustee

Trustees Absent: John Reardan, Trustee
Dave Koball, Trustee

Staff: Elizabeth Salomone, General Manager

2. Approval of Agenda

Trustee Rodrigue moved to approve the agenda. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)

Absent: 2 (Reardan, Koball)

3. Public Expression: None.

PUBLIC HEARING

4. INTRODUCE, WAIVE READING, AND PLACE ON AGENDA FOR ADOPTION Ordinance No. 24-01 An Ordinance Establishing Regulations and Rules for Board of Trustee Compensation by the Mendocino County Russian River Flood Control & Water Conservation Improvement District.

The Board of Trustees introduced Ordinance No. 24-01 Establishing Regulations and Rules for Board of Trustee Compensation by reading of the title only (waived reading) and approved placing it on the agenda for adoption at the next regularly scheduled meeting. The Board held a public hearing with no comments submitted by the public. The Board approved the Ordinance and directed Staff to schedule the required second reading at the September 9, 2024 Board Meeting.

Treasurer Bailey moved to introduce, waive reading, and place on the agenda for adoption Ordinance No. 24-01. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)

Absent: 2 (Reardan, Koball)

5. WAIVE READING AND ADOPT Ordinance No. 24-01 An Ordinance Establishing Regulations and Rules for Board of Trustee Compensation by the Mendocino County Russian River Flood Control & Water Conservation Improvement District

(Continued...)

Trustee Rodrigue moved to waive reading and adopt Ordinance No. 24-01 An Ordinance Establishing Regulations and Rules for Board of Trustee Compensation by the Mendocino County Russian River Flood Control & Water Conservation Improvement District and direct staff to prepare an agenda item for the second reading. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball).

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Memorandum of Understanding with Redwood Valley County Water District Regarding Annexation

GM Salomone presented the proposed Memorandum of Understanding (MOU) and answered clarifying questions. Trustee Bailey asked how the cost share was negotiated and members of the Ad Hoc Committee responded.

Treasurer Bailey moved to approve the Memorandum of Understanding between Mendocino County Russian River Flood Control & Water Conservation Improvement District and Redwood Valley County Water District regarding the development of an annexation application to the Mendocino County Local Agency Formation Commission. Trustee Rodrigue seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

Trustee Rodrigue moved to ratify GM Salomone's authorization in signing the engagement agreement with LACO Associates to assist with the development of the annexation application. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

The Board directed the LAFCo Ad Hoc Committee to continue development of the application with the Redwood Valley County Water District Ad Hoc, General Manager, and Consultants

7. California Class Investment Pool

GM Salomone and Treasurer Bailey presented. Fees for LAIF and CLASS were reviewed.

Trustee Rodrigue moved to approval of Resolution #24-06 Authorizing Participation and Purchase of Shares of Beneficial Interest Issued by the California CLASS from Time to Time; Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

The Board provided direction to the General manager to complete and submit the California CLASS Registration Packet

8. Financial and Retention Policy Update

GM Salomone presented the proposed policy updates

Trustee Rodrigue moved to approval Resolution #24-07 Adopting Financial Policies; Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

(Continued...)

Trustee Rodrigue moved to repeal financial policies #23-01, #18-02, #16-02, #02-02, and #93-01; Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

Trustee Rodrigue moved to adopt the Records Retention, Electronic Document Retention, and Electronic Signature Policies; The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

The Board directed staff to finalize the approved Policies and post them on the District website.

9. Board Business

President Watt moved to appoint Tyler Rodrigue as the Vice President; Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

REGULAR BUSINESS, INFORMATION, AND REPORT ITEMS

10. Water Supply Conditions Update

GM presented the report.

11. Consent Calendar

- a) Acceptance of the July 2024 Financial Reports
- b) Approval of July 1, 2024 Regular Board Meeting minutes
- c) Acceptance of preliminary Fiscal Year 2024-2025 year-end financial reports

Trustee Rodrigue moved to approve the consent calendar. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

The Board reviewed the preliminary FY 24-25 reports and offered feedback for final to be posted on the website.

12. Trustee & Committee Reports

LAFCo MSR/SOI & Annexation Ad Hoc:

President Watt reported that the Ad Hoc met with its Redwood Valley County Water District counterpart and developed the draft MOU (previously approved in this meeting in agenda item 6.) The two Ad Hoc Committees also met with LACO and LAFCo to allow everyone to ask questions and clarify annexation issues.

Treasurer Bailey reported meeting with GM Salomone to develop the fiscal year end reports.

13. General Manager Report & Correspondence

GM presented report.

(Continued...)

14. Direction on Future Agenda Items

Reserves Policy review, Stipend Ordinance, Channel Maintenance and Biological Opinion.

ADJOURNMENT

Trustee Rodrigue moved to adjourn the meeting at 6:30 PM. Treasurer Bailey seconded the motion. The motion was approved by the following vote:

Ayes: 3 (Rodrigue, Bailey, Watt)
Absent: 2 (Reardan, Koball)

APPROVED by Board of Trustees on September 9, 2024



President of the Board of Trustees



Secretary of the Board of Trustees

President
Christopher Watt

Vice President
Tyler Rodrigue

Treasurer
John Bailey

Trustee
John Reardan

Trustee
Dave Koball